



Board of License and Inspections Review Meeting Minutes March 6th, 2019 9:30am

- I. **Board Members present:** Alyssa P. Lyon, Dave Breingan, Evaine K. Sing, and Siena Kane
- II. **PLI Administrative Staff Present:** Wesley S. Speary, PLI Code Enforcement Officer
- III. **Call to Order:** Alyssa P. Lyon
- IV. **Review and Approval of Minutes from Previous Hearing:** By unanimous vote, the Board approved the Minutes from the February 13, 2019 meeting.
- V. **Review and Update Agenda:** The Board added to the agenda PLI updates and a discussion of changing future meeting location.
- VI. **Review Current Board Vacancy:** The Board discussed the vacancy. The Board discussed some names and organizations but they did not decide on specific people to recommend. Mr. Speary will share the online link to the Board member application with the Board. Mr. Speary will try to have the language in the vacancy notice changed to better reflect Board jurisdiction.
- VII. **PLI update:** Mr. Speary informed the Board of 1) state updates to the Uniform Commercial Code and its accompanying international codes, 2) how the updates pertain to PLI, 3) how the updates do not include the International Property Maintenance Code (IPMC), 4) PLI's work on amendments to the IPMC to recommend to City Council, 5) the status of implementing new permit, licensing, and code enforcement software, and 6) PLI's current efforts to hire more inspectors and an additional operations supervisor.
- VIII. **Change Meeting Location:** Due to scheduling issues, the Board unanimously voted to change the location of future meetings to a room on the 13th floor of 200 Ross.
- IX. **Review and Vote on Potential Amendments to Board Rules and Regulations:**
 - a. The Board is concerned that the current cost of appeal, \$300, and the upcoming increase to \$370, are prohibitive to lower income persons. Mr. Speary recognized their concerns, informed them that he will talk to PLI management about the concerns, and discussed the potential idea, either through a change to PLI rules or the City Code, of having a process to get fees waived or reduced based on income and assets. Mr. Speary explained that the dollar amount for the appeal is not set in the City Code but was set in

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BOARD OF LICENSE AND INSPECTIONS REVIEW

Alyssa P. Lyon
Evaine K. Sing
Dave Breingan
Siena Kane
(Vacancy)

PLI's fee schedule, and the upcoming change to the fee schedule resulted from an independent evaluation and recommendation. To accommodate current and potential future changes, the Board unanimously agreed to change the language in the Board rules that state that the cost of filing the appeal will be "as required by PLI fee schedule and policy."

- b. Member Breingan pointed out that the draft presented still needed the following corrections that had been discussed at the previous meeting: Under "Summary of the Appeal Hearing," the last sentence needs to read "... resulting in the violation." Under "Appeal Hearing Procedure," number 8.i. needs to read "If a section needs to read "If the Board intends to . . ."
- c. By unanimous vote, the Board adopted the amended Rules and Regulations, including the changes discussed at today's meeting.

- X. **Review and Vote on Potential Amendments to Board Bylaws:** By unanimous vote, the Board approved the amended bylaws.
- XI. **Appeal:** The Board had previously agreed to continue the Hearing for Case No. 19-LIR-00001: 501 Brushton Ave, Pittsburgh, PA 15208. Mr. Speary informed the Board that the parties had agreed, pending Board approval, to continue the Hearing to the May 15, 2019 meeting. By unanimous vote, the Board continued the Hearing to the May 15, 2019 meeting.
- XII. **Public Comment:** Board Chair Lyon asked for public comment, but there was none. Only the Board, the stenographer, and Mr. Speary attended the meeting.