

CITY OF PITTSBURGH

DEPARTMENT OF PERMITS, LICENSES, AND INSPECTIONS

200 Ross Street, Suite 320, Pittsburgh, PA 15219
Phone (412) 255-2175, fax (412) 255-2974



BOARD OF LICENSE AND INSPECTIONS REVIEW

Alyssa P. Lyon
Evaine K. Sing, RLA
Dave Breingan
Siena Kane
(Vacancy)

BOARD OF LICENSE AND INSPECTIONS REVIEW MEETING MINUTES FEBRUARY 13, 2019, 9:30AM

Board Members present: Alyssa P. Lyon, Dave Breingan, and Evaine K. Sing

Board Members Absent: Siena Kane

PLI Administrative Staff Present: Wesley S. Speary, PLI Code Enforcement Officer

Call to Order: Alyssa P. Lyon

Review and Approval of Minutes from Previous Hearing: By majority vote, the Board approved the Minutes from the January 9, 2019 meeting. Board Member Breingan abstained.

Review Current Board Vacancy: The Board discussed the vacancy. The Board discussed some names and organizations but they did not decide on specific people to recommend. The Board stated that they would like to have a new Member who meets the following criteria: person of color; geographic diversity; business district or business licensing background; and from an under-represented community.

Review Potential Amendments to By-Laws and Rules and Regulations: Because not all four Board members are present, the Board did not vote on amendments to the by-laws or rules and regulations. The Board will wait to vote on amendments at a later meeting when all members are present.

The Board did discuss potential corrections to the proposed amendments to the rules and regulations. The discussed corrections were primarily grammatical in nature as follows:

Under "Adjudication," in Section B, "Complaint Process," there should be an "and" as follows: "... before the hearing is concluded **and** a decision is announced . . ."

Under "Adjudication," in Section C, "Summary," there should be an "in" as follows: "... resulting **in** the violation . . ."

Under "Adjudication," the Amendment to Section 6 has the right intent, but the wording needs to be changed in order to be clearer.

Mr. Speary will make the corrections and submit them to the Board for review and discussion at the next regular meeting.

The Board discussed allotting adequate time for hearings and public comment and when to announce hearing decisions.

Review and 2019 Meeting Schedule: The Board reviewed and confirmed that the 2019 meeting schedule is acceptable to Board Member Breingan.

PLI Update: Mr. Speary provide the following updates:

He relayed to PLI the Board's concerns about the content of notices regarding alleged violations and corrective actions. PLI is reviewing the issue.

PLI is continuing its software update. Code enforcement is intended to be active in the new software by Fall 2019 but may not be finished until the end of 2019. Licensing is active. Permitting is expected to be active by the summer of 2019, but that may not affect the Board.

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PLI wants to have the International Property Maintenance Code updated and is discussing whether to recommend to City Council that Council adopt the 2015 or 2018 version. The 2018 version has more fire safety requirements, but they appear to mirror the International Fire Code, which is already enforced by PLI's program inspectors.

Appeals: There were no appeals for today.

Public Comment: No members of the public attended today's meeting or provided comment.