



STATEMENT OF SPECIAL INSPECTIONS

Permit #:

Property Street Address:

Ward:

Registered Design Professional in Responsible Charge:

Name/Company:

NOTICE TO DESIGN PROFESSIONAL

Per Section 1704 of the 2009 International Building Code, it is your responsibility to submit a statement of special inspections as a condition for permit issuance. This statement shall indicate all materials and work requiring special inspections and list all of the individuals, approved agencies, and/or firms intended to be retained for conducting such inspections.

REQUIRED SPECIAL INSPECTIONS

Special inspections shall include, but are not limited to the following:

- | | |
|--|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Soils | <input type="checkbox"/> Special Cases: |
| <input type="checkbox"/> Driven Deep Foundations | <input type="checkbox"/> Smoke Control |
| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 or IEBC Ch. 13) |
| <input type="checkbox"/> Landscaping - per conditions of Dept. of City Planning Approval | |

ADDITIONAL COMMENTS:



INSTRUCTIONS TO SPECIAL INSPECTORS

Qualified Special Inspectors:

- Are approved by the Department of Permits, Licenses, and Inspections
- Are a *Pennsylvania registered design professional*, with experience in the type of construction to be inspected; **OR**

Are an *International Code Council certified Special Inspector* for the type of construction to be inspected.

- Are independent individuals, agencies or firms retained by the owner or the owner's agent.

Special Inspectors are responsible for:

- Enforcing the requirements of the Building Code, including stopping noncompliant work.
- Inspecting all items requiring special inspections as identified by the design professional and/or by the Dept. of Permits, Licenses, and Inspections (PLI).
- Reporting deviations from the approved drawings and/or application.
- Submitting initial, weekly and final reports (see attached forms) to PLI. Note that the final reports are required before a certificate of occupancy will be issued.

Special Inspector reports shall include the following:

- All information required by Section 1704 of the International Building Code.
- The permit number(s), property street address and ward to which the report applies.
- The report number, and the associated period of time to which it refers. For example "Report #1 for the week of September 1st through September 5th."

SEE FOLLOWING PAGES FOR INITIAL AND FINAL INSPECTOR REPORTS.



INITIAL SPECIAL INSPECTOR REPORT

To The Director of Permits, Licenses, and Inspections, Re:

Permit #: _____ Ward: _____ Property Street Address: _____

I certify that:

- I shall make at least one site visit per week from project start to completion and submit written reports to PLI detailing progress and quality of the work for the items indicated below.
- I understand that my inspections are to comply with Section 1704 of the 2009 International Building Code, as adopted by Title 10 of the Pittsburgh Code of Ordinances.

- | | |
|--|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Soils | <input type="checkbox"/> Special Cases: _____ |
| <input type="checkbox"/> Driven Deep Foundations | <input type="checkbox"/> Smoke Control |
| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 or IEBC Ch. 13) |
| <input type="checkbox"/> Landscaping - per conditions of Dept. of City Planning Approval | |

Special Inspector Contact Information:

Professional Seal:

Name/Company: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

If Design Professional, PA License #: _____

If Certified Special Inspector, ICC Certification #: _____

(Please attach ICC certifications)

Signature: _____ Date: _____



FINAL SPECIAL INSPECTOR REPORT

To The Director of Permits, Licenses, and Inspections, Re:

Permit #: _____ Ward: _____ Property Street Address: _____

I certify that:

- I have inspected all the items listed below for the above referenced permit and attest that they comply with the requirements of Section 1704 of the 2009 International Building Code, as adopted by Title 10 of the Pittsburgh Code of Ordinances.
- The work has been done in conformance with the approved permit and all other pertinent laws and ordinances.

- | | |
|--|---|
| <input type="checkbox"/> Inspection of Fabricators | <input type="checkbox"/> Helical Pile Foundations |
| <input type="checkbox"/> Steel Construction | <input type="checkbox"/> Vertical Masonry Foundation Elements |
| <input type="checkbox"/> Concrete Construction | <input type="checkbox"/> Sprayed Fire-resistant Materials |
| <input type="checkbox"/> Masonry Construction | <input type="checkbox"/> Mastic/Intumescent Fire-Resistant Coatings |
| <input type="checkbox"/> Wood Construction | <input type="checkbox"/> Exterior Insulation and Finish Systems (EIFS) |
| <input type="checkbox"/> Soils | <input type="checkbox"/> Special Cases: _____ |
| <input type="checkbox"/> Driven Deep Foundations | <input type="checkbox"/> Smoke Control |
| <input type="checkbox"/> Cast-in-place Deep Foundations | <input type="checkbox"/> Performance Compliance Verification for Existing Buildings (IBC 3412 or IEBC Ch. 13) |
| <input type="checkbox"/> Landscaping - per conditions of Dept. of City Planning Approval | |

Special Inspector Contact Information:

Professional Seal:

Name/Company: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

If Design Professional, PA License #: _____

If Certified Special Inspector, ICC Certification #: _____

(Please attach ICC certifications)

Signature: _____ Date: _____