

## ACHD Permit Information

As a prepared food vendor at the farmers market, you will need to apply for a Seasonal Food Facility Permit.

This costs \$95\* (\$85 if you're a non-profit), valid for 6 months, and can be applied for:

- Online: <https://eapps.allegenycounty.us/FoodTempPermits/>
- By Mail:  
<https://www.allegenycounty.us/files/assets/county/v/1/government/health/documents/food-safety/temporary-checklist-2024.pdf>.

Where will you be preparing your food? Food must be prepared in a permitted food facility.

- ... at home? You must register your home as a Limited Food Establishment (LFE). [More information about this process can be found here.](#)
- ... at a commercial kitchen? You must have a permit.
  - o Annual food permits are issued to Permanent Structure Food Facilities. Most prepared food vendors fall into Class III or IV. See the flowchart in the 'Food Facility Classification' document below for a flowchart.
- ... at market? You do not need any additional permits.

Useful links:

- Season Food Facility Requirements:  
[https://www.allegenycounty.us/files/assets/county/v/1/government/health/documents/food-safety/tempfoodfac\\_guide.pdf](https://www.allegenycounty.us/files/assets/county/v/1/government/health/documents/food-safety/tempfoodfac_guide.pdf)
- Seasonal Food Permit page:  
<https://www.allegenycounty.us/Services/Health-Department/Food-Safety/Permits-and-Registration/Temporary-and-Seasonal-Facilities-and-Events>
- Permit Flow Chart:  
<https://www.allegenycounty.us/files/assets/county/v/1/government/health/documents/food-safety/temp-permit-flow-chart.pdf>
- Schedule of Fees:  
<https://www.allegenycounty.us/files/assets/county/v/2/government/health/documents/food-safety/2024-fees.pdf>
- Food Facility Classification:  
<https://www.allegenycounty.us/files/assets/county/v/3/government/health/documents/food-safety/requirements-by-food-facility-classification-1.pdf>

ACHD Food Safety can be contacted using the [ACHD Citizen Portal](#), or by calling the Food Safety Program at [412-578-8044](#).

## Form Suggestions

1. Register for an account / log-in here: <https://aca-prod.accela.com/ALLEGHENYCO/Default.aspx>
2. Click on "Environmental Health"
3. Click on the "Create a Permit Application"

\*there are conflicting prices on their website but it is \$95.00

\*Northside is incorrectly listed as North Shore

4. Accept the Terms
5. On the 'Select a Record Type' page click on 'Food Safety' and then 'Temporary/Seasonal Vendor Permit'
6. In steps 1. Getting Started and 2. Contact Information select/list any relevant details
7. Step 3. Event Information > select 'Seasonal Event'
  - a. 'Seasonal Market Information' click on 'Add a Row'
    - i. Event Type: Farmers Market
    - ii. Location: Select the farmers market name
  - b. Event information:
  - c. Start Time: 9am or 3pm
  - d. End Time: 1pm or 7pm
    - i. Wednesday - Carrick - May 27, 2026 – October 28, 2026
      1. 1529 Brownsville Rd, Pittsburgh, PA 15210
    - ii. Friday – “North Shore”\* - May 29, 2026 – October 30, 2026
      1. Union Pl, Pittsburgh, PA 15212
    - iii. Sundays - Squirrel Hill - May 10, 2026 – November 22, 2026 \*Optional Winter Market Dates December 6, 13, and 20.
      1. 5737 Beacon St, Pittsburgh, PA 15217
  - e. 'Days and Hours of Operation' – see above
  - f. 'Vendor Details' - list information specific to your business. Some information is standard because of how we manage the markets
    - i. Power Supply: No electricity will be available, and all power must be generated with your own generator. It is preferred that this generator is low-noise.
    - ii. Water and Disposal: No water is provided at CitiParks Farmers Markets. You must bring your own from a Permitted Food Facility. Additionally, no wastewater disposal is available at the Market. Any fresh water that wasn't used for handwashing may be poured in the storm drain or on the ground.
    - iii. Handwashing sinks with hot & cold water are NOT available. We will have a handwashing sink at Squirrel Hill Market with only cold water available.
    - iv. Contamination Prevention – Overhead Protection: Likely 'Canopy'. No food trucks are able to be accommodated by the Market.
    - v. Garbage will be disposed of offsite. Describe how.

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