Part I

City of Pittsburgh
Department of Public Works
Volunteer Clean-Up Application

Thank you for your interest in helping to keep our City clean!

This form is intended to be used for individuals and groups interested in performing one-day volunteer clean-ups in a City park, trail or right of way (the "Project"). If you are interested in providing other volunteer services for the City, please e-mail volunteer@pittsburghpa.gov or call 412-495-1336.

Individual or Organization: _____

Team Leader/Contact Person: _____
Note: The Team Leader/Contact Person must be on site for the duration of the Project. If this person is unavailable on the Project date, you must supply the name and phone number of an alternate contact to DPW prior to commencing volunteer activities.

Address: _____ Phone: _____ E-Mail: _____

What area are you volunteering in? ☐ **Park** ☐ **Trail** ☐ **Right of Way**

Project Activity Description: ☐ **Weeding** ☐ **Litter Pick-Up** ☐ **Both**

Project Location: _____ Est. # of Volunteers: _____
Please specify street name with intersecting street/park with the specific section/name of trail with general area of focus that you wish to volunteer in. The City may not be able to grant your choice of location due to other pending projects, permits, or for safety reasons. If that is the case, DPW will offer suggestions for an alternative location for the same date.

Date of Project: _____ Time of Project From: _____ To: _____

Alternate Date _____ Time of Project From: _____ To: _____

Please indicate if you would like DPW to provide bags and gloves: ☐ **Yes** ☐ **No**

Please indicate if you would like DPW to pick up filled litter bags: ☐ **Yes** ☐ **No**

If Yes, list the location for DPW pick-up:_____
Location must be truck accessible

_____	_____
Applicant/Organization Name (please print)	**Applicant/Organization Representative Signature**

E-mail completed application form to volunteer@pittsburghpa.gov
or
Fax to 412-255-2452

or
Mail to: *Anna Bagwell*
Department of Public Works
3001 Railroad Street
Pittsburgh, PA 15201

Version 4 May 2025

City of Pittsburgh
Department of Public Works
Clean-Up Event

Safety Guidelines

1. I/Organization understand that the City's Departments of Public Works or Parks and Recreation personnel may be working in the park or trail at given times and may need to provide direction and/or coordination to me/us with regard to City projects.
2. Projects may only take place during daylight hours.
3. Children under the age of 18 must have parents/guardians signatures on the Participant Agreement as indicated prior to participating in the Project. Adult supervision is required for anyone under the age of 18.
4. All volunteers should be instructed on safety precautions by a team leader. Topics should include but are not limited to: safe and unsafe areas for pick up, types of litter to pick up or avoid, appropriate work wear, to never reach for litter outside of direct eyesight, etc.
5. Volunteers must be instructed to pick up litter or weeds only. Do not move, pick up or drag sofas or other large/heavy objects. Do not attempt to collect hazardous materials such as syringes or car batteries.
6. No alcoholic beverages are permitted before or during clean-up activities. Anyone under the influence of alcohol or narcotics should not participate in volunteer Project activities.

By signing Hold Harmless & Release of Liability, participants agree to follow these Safety Guidelines.

Hold Harmless & Release of Liability

For and in consideration of the City allowing me/my/our child to participate in volunteer work on City property, I/we hereby agree to the following terms and conditions regarding my and/or my/our child's participation:

I/we understand that because the City is a governmental entity, the state legislature has granted it broad protections from liability under the Political Subdivision Tort Claims Act (the "PSTCA"). If I or my/our child is in an accident while involved in this Project, the City may be protected from many types of liability because of the PSTCA and will rely on those defenses in any action you might bring as well as any other defenses available to it. The City will not assume responsibility for injuries to me or my/our child or to any personal equipment that I and/or my/our child use during volunteer work on the Project. I/we further acknowledge that all volunteers are expected to use their own dental/medical insurance in the event of any injuries. I/we hereby **COVENANT NOT TO SUE AND TO HOLD HARMLESS AND RELEASE** the City of Pittsburgh, its officers, agents, or employees (hereinafter referred to as the "Releasees") and hold the Releasees harmless from any and all liability, claims, demands, actions and causes of action whatsoever arising out of my and/or my/our child's participation in Project activities and/or activities at the Site, including any act or omission or me/my/our child or other Project participants. **This RELEASE clause is intended to remain valid in perpetuity and shall include all possible claims of negligence that could be asserted against the Releasees by me/us.**

Part II

SIGN ON SHEET(S) Please attach as many sheets as are needed. Team Leaders/Contact Person **must** email or fax a copy of the signatures below for Hold Harmless & Release of Liability to Anna Bagwell at volunteer@pittsburghpa.gov or 412-255-2452 after the conclusion of clean-up event.

Name of Volunteer /Organization: _____

Team Leader Name (if applicable):_____

Location of Project: _____

Date of Project: _____

# of volunteers _____ # of hours worked _____ # of litter bags filled _____

To be completed by Team Leader/Contact Person

All volunteer participants must sign below as indication that they have read and fully understood the Safety Guidelines and Hold Harmless & Release of Liability and intend to be bound by it.

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