

Division of Development Administration and Review

City of Pittsburgh, Department of City Planning 200 Ross Street, Third Floor Pittsburgh, Pennsylvania 15219

ZONING BOARD OF ADJUSTMENT

Staff Report for Case # 155 of 2024 - 3208 Juliet Street

Date of Hearing: November 14, 2024

Zone Case: 155 of 2024

Address: 3208 Juliet Street

Lot and Block: 29-C-124 Zoning Districts: R1A-H

Neighborhood: South Oakland

Owner: Jun Zhao and Jiangling Xu

Applicant: Jun Zhao

Request: Use of structure for two dwelling units

Application: BDA-2024-04695

Review/Variance	Section 911.02	Review non-conforming use of property for two dwelling units
		OR
		Use variance to allow use of property for two units

Staff Report:

- 1. The Subject Property is located at 3208 Juliet Street in an R1A-H (Residential One Unit Attached High Density) District in South Oakland.
- 2. The dimensions of the Subject Property are 25' by 165' (4,125 sf)
- 3. A four-story structure is located on the Subject Property.
- 4. The City has not issued a Certificate of Occupancy for the Subject Property.
- 5. On September 13, 2024, the Department of Permits Licenses and Inspections issued a citation for electrical work for a two-unit residential use without the required approval.
- 6. On September 16, 2024, the Applicant filed Application # BDA-2024-04695, which sought zoning approval for the use of the structure for two dwelling units.

- 7. The Applicant submitted photographs showing the separate entrances, kitchens, bathrooms, furnaces, and water heaters for the two units.
- 8. The Applicant provided copies of the 1900 census, which lists 22 people in 4 households living on the Subject Property, and the 1950 census, which lists 8 people in 3 households on the Subject Property; and the 1930 Polk Directory that lists two phone lines for the Subject Property.
- 9. The Applicant asserted that other multi-unit residential are in the proximate area of the Subject Property.
- 10. The information submitted by the Applicant is attached to this report.
- 11. Upon review of the application, the Zoning Administer was not able to determine that the use of the Subject Property pre-dates the current R1 zoning designation and is legally non-conforming and recommended review by the Zoning Board.
- 12. Pursuant to the 1958 Zoning Map for the City of Pittsburgh, the zoning district designation for the Subject Property was, as of 1958, R4 (Multiple-Family Residence) District, where two-unit residential uses were permitted by right.
- 13. The City of Pittsburgh's 1997 Zoning Map indicates that the zoning district designation for the Subject Property was, at least as of 1997, R3 (Multiple Family Residential District), where two-unit residential uses were permitted by right.
- 14. A Development Activities Meeting was held on October 14, 2024 with the Oakland Planning and Development Corporation, the Registered Community Organization for this area. The summary report is attached to this report.

Development Activities Meeting Report (Version: 06/24/2020)

This report created by the Neighborhood Planner and included with staff reports to City Boards and/or Commissions.

Logistics	Stakeholders				
Project Name/Address: 3208 Juliet St/ Use of building for two residential units	Groups Represented (e.g., specific organizations, residents, employees, etc. where this is evident):				
Parcel Number(s): 0029-C-00124-0000-00	Oakland Planning & Development Corporation (OPDC)				
ZDR Application Number: BDA-2024-04695	Area residents City Planning Staff				
Meeting Location: Zoom					
Date: Monday, October 14, 2024					
Meeting Start Time: 5:30 PM					
Applicant: Jun Zhao	Approx. Number of Attendees: 6				

Boards and/or Commissions Request(s): Zoning Board of Adjustment (ZBA) for a variance from code section 911.02 because Two-unit Residential is prohibited in R1A-H District

How did the meeting inform the community about the development project?

Ex: Community engagement to-date, location and history of the site, demolition needs, building footprint and overall square footage, uses and activities (particularly on the ground floor), transportation needs and parking proposed, building materials, design, and other aesthetic elements of the project, community uses, amenities and programs.

The applicant began with a personal introduction about how they acquired the property with the understanding that it was a two-unit residential use, based on evidence presented in the meeting. Since there is no certificate of occupancy (CO) for the property's use, they must go before the ZBA for review and approval.

The applicant shared exhibits including an aerial photo of building and site plan of existing conditions. The site plan showed the locations of the building, rear parking pad, patio, walkways, and grass/garden area.

The applicant then shared several items of documentation identifying the past occupancy of the building, including: real estate listings, bank appraisal, county property record from 2001, 1950 National Census (8 persons; 3 households), and the 1900 national census (4 households).

The applicant then shared photos of the building interior illustrating how the building was configured for two units. This included kitchens for both levels, hallways, rooms, and access doors. The first level unit is accessed by the front door and the second level unit has it own back door accessible from an exterior stair.

Input and Responses

Questions and Comments from Attendees	Responses from Applicants
The street level façade looks like it may have been a storefront in the past when this block had commercial uses	

Questions and Comments from Attendees	Responses from Applicants
If approved, what changes/modifications do you plan?	There are no plans to change the structure, except for compliance with PLI code, including electricity upgrades
How many bedrooms are in each unit?	There are currently 7 bedrooms for the entire building across all units.
How many bathrooms/kitchens?	4 bathrooms total, 2 per each unit, 1 kitchen for each unit
How many cars may park on the lot?	2-4 max, and used only for tenants; The requested occupancy permit will include zero off-street parking spaces since parking is a separate permit

Planner completing report: Christian Umbach, Senior Planner

Karen Abrams Director

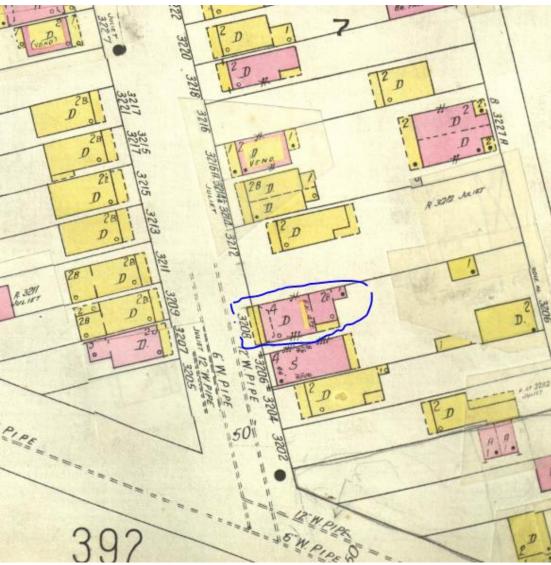


Corey Layman Zoning Administrator

City of Pittsburgh | Department of City Planning | Zoning Division

Occupancy History Checklist

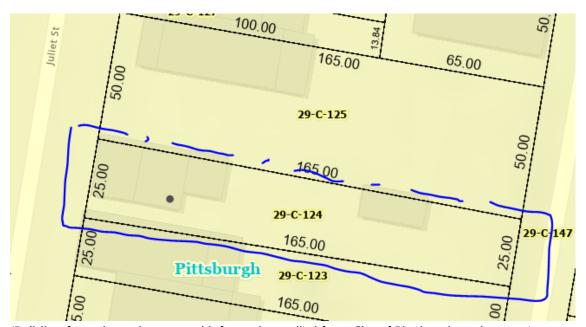
Comple	ted by:	NGYI ZHONG					D	ate:	09/20/2024	
Subject	Address:	3208 JULIET	ST, PITTSBUR	GH, PA 1	5213					
Curi	rent Zoning	District:	Use Categ	ory Requ	ested:		Structu	re Typ	pe:	
	R1A-H	TWO	(2) UNIT	-	FOUR ((4) STOF	RY STI	RUCTURE		
NO	Is there ar	n existing Cert	ificate of Occu	ıpancy (C	of O) for a	a different u	se?			
If Yes:	Numbe	r: NA	Use De	escription	:		NA			
NO	Is there a	historic Zonin	g Board of Adj	justment	(ZBA) dec	ision that no	tes the	use?		
If Yes:	Numbe	r: NA	Date:	NA	Use Desc	cription:	NA			
YES	Is there a	historic Buildi	ng Permit or Z	oning Ap	plication o	decision that	: notes t	he us	e?	
	Use Des	scription		Doci	ıment Typ	е	Num	ber	Date	
0	NE (1) FAMI	ZONI	ZONING VOUCHER FOR WINDOW REPLACEMENT					07/16/2013		
TWO (2) FAMILY DWELLING PROPERTY CERTIFICATION DCP-SEARCH CERT-2021-07945									06/24/2021	
YES	Does the s	tructure have	the same foo	tprint/loc	ation show	wn in the Sa i	nborn A	tlas?		
If Yes:	Ye	ear of last San	born update:	19	945	Page Nu	ımber:	VC	DL 3, PG 391	



(1945 Sanborn map showing building footprint)

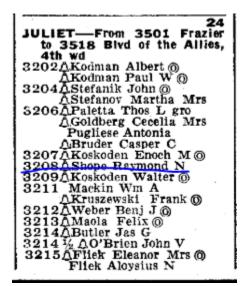


(Building footprint today – aerial image pulled from Allegheny County Real estate website)



(Building footprint today – parcel information pulled from City of Pittsburgh zoning map)

NO	Does the Sanborn Atlas sh	now multip	le primary	structure	s?			
If Yes:	Year of last Sanbo	orn update	e:	NA	Page	Number:	N	Α
NO	Are there multiple pre-19	58 phone I	ines per st	tructure in	the Polk D	Directories (?	
If Yes:	Number of lines in 1952:	1	1953:	NA	1954:	NA	1955:	NA



(1952 Polk Directory)

YES

Are there photographs showing evidence that the home was built as (not converted to) the requested use? (Photos of original construction, or other indications that would date back to time of construction or pre-1958).

If Yes please attach photos.

Please refer to the attached PDF titled "3208 Juliet Photos" in email for photos provided by applicant.

Is there any additional information provided by the applicant, or comments/miscellaneous information or evidence collected by zoning staff?

Please refer to the **attached PDF titled "3208 Juliet Supporting Docs"** in the email for supporting documents, which include the following evidence provided by the applicant:

- 1. 2001 and 2025 Allegheny County real estate records
- 2. 2021 bank mortgage appraisal
- 3. 1950 Census data (3 households) and 1900 Census data (4 households)
- 4. 1930 Polk's Directory (2 phone lines)

Staff found that the adjacent property at 3206 Juliet St, which has a similar building footprint and height, is used as a four-unit dwelling. Additionally, a Certificate of Occupancy (OoC 16-B-00416) was issued for this property in 2017 and is on file.



Basis of Approval :		Basis of Disappro	/al:
Approved		Disapproved	
Zoning Administrator Signature	Date Reviewed	Zoning Administrator Signature	Date Reviewed

Photos of 3208 Juliet

As shown in supporting photos, 1st floor and 2nd floor are combined as Unit1, while 3rd floor and 4th floor are combined as Unit2. Unit 1 and Unit2 are separated by the door on top of stair from 2nd floor to 3rd floor. This door is also used as emergency exit for Unit 2. Main entrance of Unit 1 is on front of the house, facing Juliet street, and emergency exit is on 2nd floor inside kitchen. Main entrance of Unit 2 is inside kitchen on 3rd floor facing back of the house. There is also an exit on 1st floor, which is used as entrance for Unit 2 to laundry room.

There are 2 furnaces and 2 hot water tanks in laundry room on 1st floor.

1. Front view of whole building



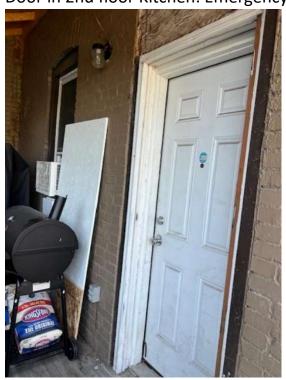
2. Back view of whole building



3. Front door on 1st floor facing street: Main entrance of Unit1



4. Door in 2nd floor Kitchen: Emergency exit for Unit 1.



5. Kitchen for Unit 1 on 2nd floor



6. Door on 3rd floor: Main entrance for Unit 2



7. Door on top of stair from 2nd floor to 3rd floor, which separates Unit 1 and Unit2, and uses as emergency exit for Unit 2.



8. Back door on 1st floor:



9. Kitchen for Unit 2 on 3rd floor.



10. 2 Furnaces on 1st floor



11. 2 Hotwater tanks on 1st floor



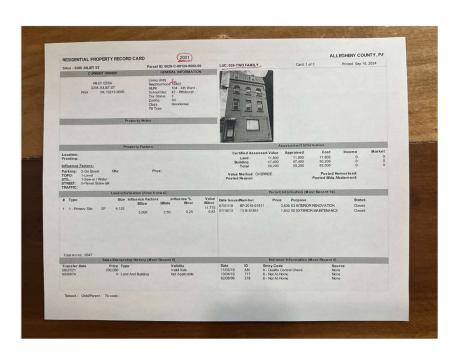
Supporting Document for mulit-unit Certificate of Occupancy

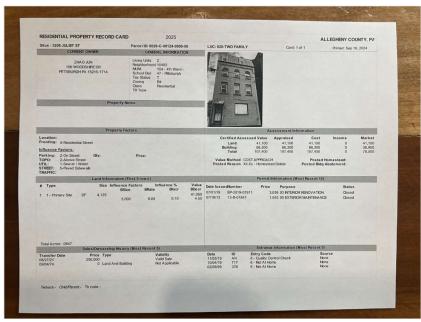
Address: 3208 Juliet St, Pittsburgh, PA 15213

Parcel ID: 0029-C-00124-0000-00

A. County record: In both 2001 and 2025 Allegheny County Real Estate record, it is listed as a two-family house.

Real Estate | General Information | Allegheny County





B. Bank mortgage Appraisal:

In the bank appraisal document provided by Derek Mechaelsen on Jul 19, 2021 for mortgage application, it is clearly marked on page 5&6 as "two-unit". On page 5 & page 6, it is clearly stated that this is two-unit house.

APPRASIAL REPORT Small Residential Income Property Appraisal Report The purpose of this summary appraisal report is to provide the lender/client with an accurate, and adequately supported, opinion of the market value of the subject property. Property Address 3208 Juliet St City Pittsburgh State PA Zip Code 15213 Courty Allegheny orower Jun Zhao Legal Description REBECCA J HARDIE PLAN 22 LOT 25X165 JULIET ST TO HARDIE WAY IMP-DESC: 2 STY BRK HSE & STO 3208 1 ST RE Taxes \$ 1,666 ssssson's Parosi # 0029-C-00124-0000-00 Tax Year 2021 Neighorhoofhame 4th Ward Oakland
Oroport Onner Tenert (X) Vacent Special Assessments 5 0
Pepont-Right-Approised X (Fee Simple Liussahvid Other (issosibe)
Ausgement Type (X) Purchase Transaction Other (issosibe) PUD HOAS 0 Lender/Client Flagstar Bank Address 5151 Corporate Drive, TROY, MI 48098 s the subject property currently offered for sale or has it been offered for sale in the twelve months prior to the effective date of this appraisa? X Yes No port data source(s) used, offering price(s), and date(s). West Penn MLS#1494483 Listed on 04/16/2021 for \$228,900 Placed contingent on 6/19/2021 💢 did 🔲 did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis Agreement is 13 pages No abnormal dates/terms Sale is an estate sale Contract Price \$ 200,000 Date of Contract 06/20/2021 is the property seller the owner of public record? X Yes No Data Source(s) Countly is there any financial assistance (loan charges, sale concessions, gift or downpayment assi Yes, report the total dollar amount and describe the items to be paid. None 2-4 Unit House 2-4 Unit Housing
 Location
 Ulban
 X Substantan
 Rural
 Property-Values
 Increasing
 X Stable
 Dedning
 PRGCE

 Bull-Lip
 X Over 75%
 25-75%
 Under 25%
 Demand/Supply
 Shortage
 X In Balance
 Over Supply
 5000)

 Growth
 Rapid
 X Stable
 Slow
 Marketing Time
 X Under 3mths
 3 6mths
 Over 6mths
 150
 AGE One-Unit (yes) 24Unit 80 Multi-Family Neighborhood Boundaries Grandview Ave is to the north Piermont St to the south Oneida St is to 600 High 150 Commercia the west LaBelle St St is to the east. 300 Red. 125 Other of cond Discription The 4th ward is located approximately two miles east of the City of Pittsburgh. The immediate marketing neighborhood consists of single family dwellings and varied multi family uses that vary in style and age. Schools, Shopping and Public Transportation are within a ten minute drive. No adverse factors observed. City of Pittsburgh Public School District. at Conditions (including support for the above conclusions). Marketing time is 0-3 months based on MLS data and listing price being realistic and within 10%. Rates in the 4% range. Points vary as to VA/FHA and loan amounts. Financing is readily available Area 4125 sf Www N;Res Shape Rectangular Specific Zoning Classification R4 Residential Zoning Discription 1-4 Famility Zoning Zoning Compliance X Legal Degal Nonconforming (Grandfathered Use) No Zoning Diflegal (discribe) X Yes No If No, describe. is the highest and best use of the subject property as improved (or as proposed per plans and specifications) the present use? Off-site Improvements—Typ Water Street Asphalt Aley Rear FEMA Special Flood Hazard Area Yes X No FEMA Flood Zone X FEMAMip# 42003C0362H FEMAMap Date 09/26/2014 Are the utilities and off-site improvements typical for the market area? X Yes No I'No, dissorbe. re there any adverse site conditions or external factors (easements, encreachments, environmental conditions, land uses, etc.)? FOUNDATION EXTERIORDES

| Concrete Saib | Crawl Space Foundation Wall
| Full Basement | X Partial Basement | Ederico Walls
| Basement Area 300 | sq. t. | Roof Surface CENERAL DESCRIPTION
Units X Two Three Four Foundation Walls Stone-Avg Roors Wood/Carpt-Gd Accessory Unit (describe below) Brick-Avg Flat-Avg #of bldgs. 1 Trim/Finish Wood-Good 0 % Gutters & Downspouts Allum-Avg Bath Roor CT-Good Bath Wainscot Plastic-Good Dhung-Avg Evidence of Infestation

Dampness Settlement Year Built 1900 | Heating/Cooling | Amenties | Cooling | Amenties | Cooling | Amenties | Cooling | Cooling | Amenties | Cooling | Co X Driveway X Garage # of Cars 1 X Porch Porches Carport Souttle X Individual Other # of Appliances Refrigerator Могомаче Dishwasher Washer/Dryer 1,443 Square feet of Gross Using Area 6 Rooms 1 Bath(s) Unit#1 contains: 2 Bedroom(s) 2 Bath(s) Unit#2 contains 1,443 Square feet of Gross Living Area Unit#3 contains: Rooms Bedroom(s) Bath(s) Square feet of Gross Living Area Unit#4 contains: Square feet of Gross Living Area #4 contains: Rooms Bedroom(s) Bath(s) Square feet of Gross Living Area

formit features (special energy efficient hams, etc.) Small basement area Porches The 1st/2nd floors considered one unit The 3rd/4th floors considered one unit be the condition of the property (including needed repairs, deterioration, removations, remodaling, etc.). Overall condition is average

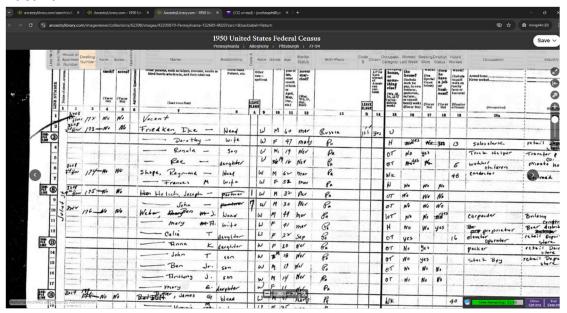
APPRASIAL REPORT

Small Residential Income Property Appraisal Report Rie No. ANS-71451

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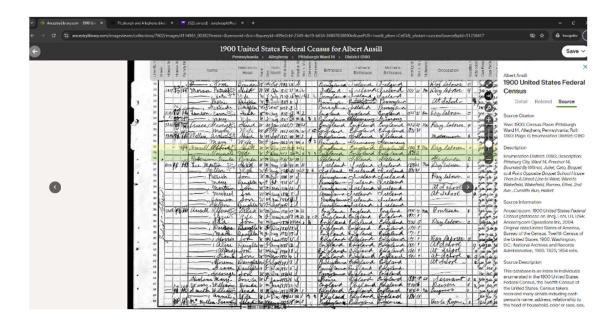
C. 1950 National Census result

3 house heads were listed on Line 2,6 and 8, while 1st floor was marked as vacant.



D. 1900 National Census result:

22 person and 4 families lived in this building. 4 house heads were listed on Line 34, 48, 50 and 54



		1900 United States Federal O	Census											
	Pennsylvania > Allegheny > Pittaburgh Ward M > Diatrict 0180 TWELFTH CENSUS OF THE UNITED STATE													
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E. In 1930 Polk's Pittsburgh directory, it is marked that Kaplan Jacob lived on 3208 Juliet on right top of p1184, and Unsetta Saml lived on 3208 Juliet on right top of p2227.



F. Search result for "PLI Certificate of Occupancy"

When search on PublicAccess-OCC (pittsburgh.pa.us), as shown in following screen shot. Not only 3208 Juliet, but also whole street does not have any record. As a fact, we know clearly that 3206 Juliet has four electric meters and four gas meters out, and it should be a 4-unit building.

