



# Pittsburgh Department of City Planning

## Contextual Design Advisory Panel

### CDAP MISSION

The Contextual Design Advisory Panel's (CDAP) mission is *"promoting quality of life in the City of Pittsburgh through professional, voluntary design assistance to maximize the economic, civic, contextual, and aesthetic value of new development projects which significantly impact the public realm."*

To fulfill this mission, CDAP advises the Department of City Planning by reviewing and providing design guidance on selected, higher profile projects throughout the City of Pittsburgh.

### MEMBERSHIP

The Panel consists of nine members with experience in the physical design of the city. The typical composition includes four architects, a landscape architect, a construction specialist, and other design professionals. Members are appointed by the Director of City Planning.

### MEETING MATERIALS

Presentations are required to be submitted by EOD the Tuesday before the scheduled meeting date. Presentations should include:

- *Items that address Staff Design Review comments and Urban Design Targets*
- *Site plan showing proposed project and surrounding context*
- *Landscape plan showing surrounding context and proposed planting list*
- *Building elevations showing surrounding context and proposed materials*
- *Building sections showing site context*
- *Perspective views and renderings showing project in surrounding context*
- *Perspective views and renderings showing pedestrian context and sidewalk-level views*

### MEETING FORMAT

CDAP meetings are held virtually every other Tuesday from 4:00 PM to 5:00 PM and 5:00 PM to 6:00 PM.

The typical meeting format follows:

- *Brief project introduction by staff (5 minutes)*
- *Project presentation by Applicant (15 minutes)*
- *Panel discussion (40 minutes)*

### CDAP REVIEW

As CDAP is not a Commission, the Panel does not vote on projects. After each review, City Planning staff provides a summary of comments to the applicant and if applicable, to the necessary Board or Commission.

On certain occasions, a second review may be recommended by staff. The purpose of a second meeting is to resolve outstanding urban design goals.

In addition to standard CDAP reviews, a workshop format may also be used for projects in an early stage of development. Less like a formal review, a workshop is more of collaborative meeting to provide design guidance to applicants.

In rare instances, CDAP members may be asked to review a project over email when a full meeting is not necessary.

### FOR MORE INFORMATION

Contact staff: [pacd@pittsburghpa.gov](mailto:pacd@pittsburghpa.gov).