

2020 CITY COUNCIL BUDGET PROCESS

DEPARTMENT HEARING NOTES

November 11, 2019

(Councilman Coghill, Chair)

Department of Parks & Recreation

2020 Budget Highlights

Total Budget:

\$4,776,531

Increase of:

\$10,259 (0.2%)

Total full time positions: 46.5

Plus \$1.26 million of funding for part time and seasonal employees

Salary and position changes of note:

- Reorganized Operations & Administration Manager and Finance Administrator into 2 Fiscal & Contracting Coordinators (net savings of \$26,660)
- Reorganized 2 Recreation Supervisors and 1 Program Coordinator 3 into 3 additional Program Supervisors (net increase of \$24,880)

Parks & Recreation non-salary subclasses reduced by \$120,000 (17%)

Largest change is driven by the Cleaning Contract being moved to DPW-Operations (54101-Cleaning, was \$125,000 in 2019, increased to \$185,000 this morning, \$180,000 in DPW in 2020: for additional details refer to legislation from this morning)

Additional minor changes include:

- Operational Supplies increased by \$30,000
- Office Supplies decreased by \$15,000
- Repairs decreased by \$14,000
- Recreational Services increased by \$10,000
- Printing & Binding decreased by \$2,500
- Landscaping decreased by \$2,000
- Data Processing decreased by \$1,500

Parks has a handful of Operating revenues, including:

- Swimming Pools, \$363,092, a half percent decrease from 2019
- Summer Food Program, \$55,000, the same as prior years
- Meeting Room rentals, \$23,262, an 88% increase from 2019
- ARAD salaries/benefits reimbursement, \$84,607, a 4% increase from 2019

Department of Parks & Recreation

2020 Budget Highlights

Parks & Recreation has no capital budget projects: The Department of Public Works is the responsible department for maintenance and reconstruction of all City parks, ballfields, recreation and senior centers, and pools and spray parks. All Parks related Capital Budget items will be discussed during DPW's budget hearing, Thursday December 5th.

Parks Trust Funds:

ARAD-Parks & Recreation Trust Fund

Projected beginning balance: \$344,351

Anticipated 2020 revenue: \$1,237,043

No position changes of note (Park Ranger previously budgeted solely to Mellon Park TF now split between Mellon and this TF, but is not an additional Ranger) staffing now 5.6 full time, plus funds for part-time & seasonal

Mellon Park Tennis Trust Fund

Projected beginning balance: \$2,133,161

Anticipated 2020 revenue: \$390,000

No position changes of note, staffing budgetarily "reduced" to 2.9 FT, plus part-time

Senior Citizens Program Trust Fund

Projected beginning balance: \$56,923

Anticipated 2020 revenue: \$1,511.850, which includes \$750,000 of CDBG budgeted in the Capital budget

No positional changes of note, staffing remains budgeted at 30 employees

Special Summer Food Service Trust Fund

Projected Beginning balance: \$602,423

Anticipated 2019 revenue: \$525,000

No Positional changes, staffing remains budgeted at 2 full time, plus funding for part-time and seasonal

Frick Park Trust Fund

Projected beginning balance: \$1,648,232

Anticipated 2020 revenue: \$825,000

Trust Fund no longer used for maintenance of Frick Park, now solely a pass-through for the Parks Conservancy and the Environmental Center

Phipps Conservatory

Current Balance: \$70,000

Parks Trust Fund:

???

No details available at this time. May or may not affect the Department of Parks & Recreation

The Special Events trust fund was transferred to Public Safety in 2018

The Schenley Park Rink trust fund was transferred to DPW in 2018

Department of Mobility & Infrastructure (Operating)

2020 Budget Highlights (Councilwoman Kail-Smith, Chair) (SEE PRESENTATION)

Total Budget:

\$8,534,363

Increase of:

\$573,343 (7%) – and a \$2.4 million, 39% increase from the 2018 budget

Total full time positions: 97, as well as funding for Seasonal positions

An increase of 2

Position and Salary changes of note:

- added Senior Manager, Right of Way (\$88,351)
- reduced Senior Project Managers from 2 to 1 (85,026)
- reduced Utility & Right of Way Supervisors from 2 to 1 (\$75,329)
- increased Project Managers from 3 to 6 (\$78,520 each)
- increased Project Engineers from 3 to 4 (\$66,464)
- reduced Staff Engineers from 6 to 5 (\$58,824)
- reduced Inspector 2s from 5 to 4 (\$49,185)
- added Senior Systems Analyst 3 (\$66,464)
- eliminated Drafting Technician 2 (\$41,060)
- eliminated Traffic Control Foreman (\$59,585)
- added 2 Senior Planners (\$60,930)
- reduced Principal Planners from 3 to 2 (\$63,887 each)

DOMI non-salary subclasses changed across 8 line items, for a total increase of \$25,000

Changes include:

- Tools increased by \$50,000
- Operational Supplies decreased by \$20,600
- Administrative Fees increased by \$19,205
- Machinery & Equipment decreased by \$15,405
- Transportation decreased by \$7,200
- Regulatory increased by \$1,000
- Building-Systems decreased by \$1,000
- Promotional decreased by \$1,000

DOMI has two grant funded positions:

The Hillman Foundation has funded a Transportation Fellow/Data, and the Heinz Foundation has funded a Policy Analyst.

The Department of Mobility & Infrastructure has no trust funds.

November 21, 2020

(Councilman Lavelle, Chair)

Department of Public Safety

2020 Budget Highlights

Bureau of Administration

Total Budget: \$11,804,136 (24% increase)

Employees: 64, an increase of 2

Bureau of Emergency Medical Services

Total Budget: \$24,095,375 (5% increase)

Employees: 211, an increase of 5 EMTs. 108 Paramedics 28 EMTs

Bureau of Police

Total Budget: \$114,841,054 (10% increase)

Employees: 1,063, plus funding for multiple recruit classes. Uniformed officers remain at 900

Bureau of Fire

Total Budget: \$90,844,936 (19% increase)

Employees: 670, plus funding for recruit classes. Uniformed firefighters remains at 667

Bureau of Animal Care & Control

Total Budget: \$1,703,307 (1% increase)

Employees: 16, a 1/3rd increase, as part-time Animal Controller promoted to full time

Public Safety Capital Projects

Public Safety Cameras: \$450,000 PayGo

Firefighting Equipment: \$159,000 PayGo

Hydraulic Rescue Tool: \$250,000 Bond

The ELA and OMB oversee purchase of public safety vehicles

The Bureau of DPW-Facilities oversees capital projects at public safety facilities. DPW Facility Improvements deliverables for 2020 include:

- Public Safety Training Facility, \$650,000 in 2020, with an additional \$20 million in later years
- Police Zone 5 Relocation, \$2.7 million bond
- Thaddeus Stevens Special Deployment Division, \$2 million in bond funds, as well as \$1.1 million in other funds.
- Police Zone 4 upgrades, \$950,000 bond
- Medic 4 design, \$501,335 bond

Bureau of Administration

2020 Budget Highlights

Total Budget:

\$11,804,136

Increase of:

\$2,300,328 (24.2%)

Total full time positions: 64 (increase of 2)

Salary and position changes of note:

- Add Assistant Director of Operations (\$95,504)
- Increase Emergency Management Planners from 3 to 4 (\$56,364)
- Decrease Finance Administrators from 3 to 2 (\$51,845)
- Increase Administrative Specialists from 2 to 3 (\$36,880)
- Increase Public Safety Technology Manager from 33D to 34E (\$7,150 increase)
- Remove part-time and seasonal Recreation Leader & Recreation Assistant (\$26,067)
- Add part-time and seasonal AV Event Technicians (\$26,587)

Non-salary subclasses changed across 14 line items, total increase of \$1,843,157 (36.1%)

The largest increase is for AEDs and Heart Monitors, \$1.4 million in “Machinery & Equipment,” as approved by Council last month.

Other changes include:

- Protective/Investigation increased by \$144,248
- Vehicles increased by \$75,000
- Workforce Training increased by \$7,000
- Land & Buildings increased by \$6,949
- Operational Supplies increased by \$4,000
- Professional Services decreased by \$3,200
- Grants to Zone Councils moved from 58101 Grants to 56151 Operational Supplies

The Bureau of Administration has three revenues:

- Northview Heights reimbursements from the Housing Authority, \$1.5 million
- Salaries & Benefit reimbursement for Park Rangers in RAD parks, \$234,323
- Fire Safety, \$123,633

Bureau of Administration

2020 Budget Highlights

Public Safety, Bureau of Administration Trust Funds:

Police Secondary Employment Trust Fund

Projected year-end balance: \$2,784,000

Anticipated 2020 revenue: \$9,176,000 (\$8,280,000 of that is salary reimbursement)

Includes funding for a Clerk 2

Special Events Trust Fund

Current Balance: \$558,000

Includes funding for a part-time Farmers Market Site Attendant

Public Safety Training Trust Fund

Current Balance: \$862,000

Emergency Management and Homeland Security trust fund

Current Balance: \$1,210,000

YCPC/Mayor's Youth Initiative

Current Balance: \$203,000

Southside Parking Enhancement District Trust Fund

Current Balance: \$207,000

Public Safety Support Trust Fund

Current Balance: \$216,000

Additional Public Safety trust funds are housed in the respective bureaus

Bureau of Emergency Medical Services

2020 Budget Highlights

Total Budget:

\$24,095,375

Increase of:

\$1,185,104 (5%)

Total full time positions: 211, an increase of 5

Salary and position changes of note:

- Paramedics and Crew Chiefs increased from 164 to 165

- Emergency Medical Technicians increased from 24 to 28

As well as the yearly changes within the classifications (1st, 2nd, 3rd, 4th year, etc.)

EMS Non-Salary subclasses changed across 9 line items, a net decrease of \$19,097 (1.8%)

Highlights include:

- Operational Supplies decreased by \$27,150
- Employment Related Services increased by \$10,000
- Promotional decreased by \$3,000
- Administrative Fees increased by \$1,000
- \$39,000 transferred from Vehicles to Repairs

EMS Revenue:

Medical Services Revenue: \$12,675,400, a decrease of 3% from 2019 (but still an increase of 18% from the 2018 budget)

EMS Capital

- The ELA and OMB oversee purchases of ambulances and other EMS vehicles. Total ELA Capital Acquisition budget is \$5,607,971, and the preliminary plan calls for 3 ambulances
- The Department of Public Works oversees capital projects at public safety facilities, including Medic 4-Design (\$501,335)

Emergency Medical Services trust funds:

EMS Reimbursable Event trust fund:

Current balance: \$1,580,000

EMS Hazardous Materials trust fund

Current balance: \$78,000

Bureau of Police

2020 Budget Highlights

Total Budget:

\$114,841,054

Increase of:

\$10,295,728 (10%)

Total full time positions: 1,066

Total uniformed police officers: 901

Plus \$946,200 for police recruits, salary allowances, part time and temporary employees.

Uniformed police staffing changes:

- due to Hillman Domestic Violence Grant, one sergeant moved from Operating budget to grants account, and an additional Police Officer-Detective added, bringing total uniformed strength to 901
- Police Detective changed from an additional allowance, to its own position classification

As well as the yearly changes within the classifications (1st, 2nd, 3rd, 4th year, etc.)

Civilian staff position and salary changes:

A new category and classification system for Crossing Guards- budgeted guards remain at 103

- Add Real Time Crime Specialist (\$45,607)
- Increase Administrative Specialist from 4 to 5 (\$36,880)
- Clerical Specialist 1s decreased from 39 to 37 (\$34,443 each)

In Grade pay increased by \$4.7 million

Leave Buyback increased by \$420,000

** Note that the new FOP contract is not yet finalized, and changes to the budget may need to be made prior to the new year.*

Non-salary subclasses changed across 9 line items, total increase of \$1,154,150 (18.2%)

Highlights include:

- Police headquarters rent increased by \$161,880 to \$1.66 million
- Body cameras increased from \$650,000 to almost \$2 million, and moved from 56151 to 57501
- Protective/Investigative decreased by \$203,250 (some GVI costs moved to PS-Admin)
- Professional Services increased by \$158,250
- Maintenance decreased by \$110,000
- Animal Services increased by \$90,000
- Legal Fees increased by \$74,200

Bureau of Police

2020 Budget Highlights

The Bureau of Police has no capital projects. The following Capital Projects have an impact on Police Operations:

- The ELA and OMB oversee purchases of police vehicles. Total ELA Capital Equipment Acquisition budget is \$5,607,971, plus \$1.7 million in Public Safety admin operating, a slight increase from 2019.

- Public Safety Cameras, overseen by Public Safety Admin: \$450,000

- Facility Improvements, overseen by DPW:

Police Zone 5 Relocation: \$2.7 million

Police Zone 4 Upgrades: \$950,000

Thaddeus Stevens Special Deployment Division, \$2 million in bond funds, as well as \$1.1 million in other funds.

Public Safety Training Facility, \$600,000 in 2020, another \$19.5 million through 2025

There are no funds budgeted for creating police substations

Police Trust Funds:

Police Secondary Employment Trust Fund

Projected year-end balance: \$2,784,000

Anticipated 2020 revenue: \$9,176,000 (\$8,280,000 of that is salary reimbursement)
Includes funding for a Clerk 2
Confiscated Narcotics Proceeds Trust Fund
Current Balance: \$860,000
Confiscated Non-Narcotics Proceeds Trust Fund
Current Balance: \$1,425,000
Federal Task Force Trust Fund
Current Balance: \$85,000
Graffiti Trust Fund
Current Balance: \$76,000
Mounted Police Trust Funds
Current Balances: \$4,000 and also \$18,000
Drug Abuse Resistance Education (D.A.R.E.) Trust Fund
Current Balance: \$7,500
District 9 Crime Prevention Trust Fund
Current Balance: \$7,055
Witness Protection/Criminal Intelligence Trust Fund
Current Balance: \$300

The Bureau of Police has one revenue, Police Records, \$145,082, increased by 8% from 2019

Bureau of Fire

2020 Budget Highlights

Total Budget:
\$90,844,936

Increase of:
\$14,752,803 (19.4%)

Total full time positions: 670
Total uniformed fire fighters: 667
Plus \$750,000 for fire recruits

Salary and position changes of note:

- 1 Deputy Chief reduced to Battalion Chief (reversing 2019 change)
- Fire Captains increased by 1
- Fire Inspector 1 retitled Deputy Fire Marshall

As well as the yearly changes within the classifications (1st, 2nd, 3rd, 4th year, etc.)

Premium Pay increased by \$3 million (22%)
Leave Buyback doubled, to \$1.3 million
Retirement severance reduced from \$800,000 to \$0

Fire Non-Salary subclasses increased by \$180,446 (8.4%)

- Professional Services increased by \$164,046
- Computer Maintenance increased by \$97,400
- Operational Supplies decreased by \$81,000

Fire Revenue:

- Wilkinsburg & Ingram Fire Services, \$1,929,517, an increase of 3.5%
- Safety Inspections, \$59,012, an increase of \$3,000
- Fire Records, \$5,575, an increase of \$800

Bureau of Fire

2020 Budget Highlights

Fire Capital Projects

- Firefighting Equipment/Hazardous Material Response Equipment: \$159,000 PayGo
- Hydraulic Rescue Tool/Genesis Rescue Tools: \$250,000 bond
- The ELA and OMB oversee purchases of Fire vehicles. Total ELA Capital Acquisition budget is \$5,607,971, and the preliminary plan calls for:
 - 1 Fire Training Academy sedan
 - 2 Fire Aerials (lease-to-purchase)
 - 2 Fire Foam tenders
 - 7 Fire Pumpers (lease-to-purchase)

The Department of Public Works oversees capital projects at public safety facilities. There are no fire-station specific deliverables for 2020, although there is design funding for the Public Safety Training facility, with an additional \$20 million in later years for construction.

The Bureau of Fire has no trust funds. They have two grants, reflected in the appendix of the Operating Budget:

FEMA: Assistance to Firefighters Grant, Halo Bail-Out System for every firefighter

Amount remaining: \$349,500

FEMA: Smoke Detectors for the Hearing Impaired

Amount remaining: \$952,000

Bureau of Animal Care & Control

2020 Budget Highlights

Total Budget:

\$1,703,307

Increase of:

\$16,245 (1%)

Total full time positions: 16

Salary and position changes of note:

Part-Time Animal Controller increased to a Full-Time position. Increase of \$12,000, plus benefits

No change to Animal Care & Control non-salary subclasses

Animal Care & Control Revenue

\$266,392, an increase of 35% from the 2019 budget

Animal Care & Control Capital

The ELA and OMB oversee purchases of public safety vehicles. Total ELA Capital Acquisition budget is \$5,607,971, and the preliminary plan calls for 1 Animal Control truck.

The Bureau of Animal Care & Control no longer has any trust fund accounts.

Department of Permits, Licenses and Inspections

2020 Budget Highlights (Councilwoman Gross, Chair)

Total Budget:

\$6,787,788

Increase of:

\$88,753 (1.3%)

Total full time positions: 89

Same as 2019

Salary and position changes of note:

- Removed Code Enforcement Officer (\$72,033)
- Add Applications Team Lead (\$49,656)
- swap Cashier 1 for a Cashier 2 (\$2,090)

PLI non-salary subclasses changed across 8 line items, net decrease of \$119,463 (21%)

- largest decrease is to Computer Maintenance (\$174,000), due to decreasing Accela contract
- largest increase is to Professional Services (\$50,600), for a microfilm digitization project

Other minor changes include:

- Recording/Filing Fees increased by \$16,000
- Administrative Fees decreased by \$10,000
- Promotional decreased by \$5,000
- Employment Related services increased by \$3,937
- Telephone decreased by \$1,063
- Legal Fees decreased by \$1,000
- Maintenance decreased by \$1,000

Permits, Licenses and Inspections Capital Projects:

Remediation of Condemned Buildings: \$3,402,825. An increase of \$783,130 (30%)

\$2,438,200 CDBG, \$964,625 PayGo

Permits, Licenses and Inspections Trust Funds:

Demolition Trust Fund

Current Balance: \$31,500

PLI Record Storage, Technology, and Operations Trust Fund

Current Balance: \$201,000

Code Trust Fund

Current Balance: \$78,500

November 26, 2019

Intergovernmental Authorities (Councilman O'Connor, Chair)

Pittsburgh Housing Authority

2020 Budget Highlights

The Housing Authority historically had no direct monetary impact on the City's Operating Budget, but that changed last year:

The Housing Authority reimburses the City for services, including:

- \$832,734 in 2020 for reimbursement for the 420 Blvd of the Allies bond
- \$1.5 million in Public Safety Administration for Northview Heights

Additionally, much of the \$531,062 budgeted for Non-Profit Payment for Services revenue line item is payments from the Housing Authority for properties that were taken off of the tax rolls, such as those approved by Council at the end of 2018 for Kelly Hamilton Homes, Allegheny Dwellings Phase 1, Northview Midrise, and the Glen Hazel rental assistance demonstration housing development.

Pittsburgh Parking Authority

2020 Budget Highlights

The Parking Authority provides a number of revenue sources to the City:

- Parking Authority Tickets: \$8,829,300, an increase of 6% from the 2019 budget
- Daily Parking Meters: \$9,575,983, an increase of 1.4%
- Authority Payments: \$1.9 million, the same amount since 2018
- Wharf Parking: \$383,960, a 2% increase

The Parking Authority also collects the 37.5% parking tax on all PPA parking lot and garage receipts.

Sports and Exhibition Authority and Stadium Authority

2020 Budget Highlights

Operating Budget impact: The SEA collects much of the City's Amusement Tax revenue (\$18.3 million), as well as other taxes at their properties.

The City no longer subsidizes the SEA's debt service.

Capital Budget impact: The SEA is the project manager for the I-579 cap project. The City is not paying for any of the construction costs, but will be responsible for significant operating and maintenance costs upon the completion of the new park and bridge.

Pittsburgh Water and Sewer Authority

2020 Budget Highlights

The recently approved cooperation agreement has changed the structure of the relationship between the City and the Authority, and is reflected in the 2020 budget in a number of places:

Revenue:

PWSA-Indirect Costs, \$6,741,320 in each year of the 5-year plan. In 2018 and prior, this was an uncalculated yearly payment of \$7,150,000.

Expenditures:

The “Water” line item has increased from \$406,382 last year, to \$3,104,382 this year, and projected to rise to over \$4.6 million by 2023.

The “Sewer” line item remains steady at \$42,419.

The PWSA also has an impact on the City’s pension, both revenue (state pension aid) and expenditures (PWSA employees receive a different pension benefit than municipal employees).

The Capital Budget does not have any PWSA related projects.

Only \$70,000 is budgeted for flood control in the 2020 capital budget.

ALSCOSAN

2020 Budget Highlights

Alcosan does touch the City’s Operating and Capital budgets in a few locations, including a number of grants, such as a component of the I-579 cap (\$408,900), and a grant for the First Tee/Bob O’Connor clubhouse project in Schenley Park (\$411,900)

As noted above in the PWSA notes, there is a “Sewer” line item in the Operating budget at \$42,419.

December 2, 2019 (Councilmember Straussburger, Chair)

Department of Innovation & Performance

2020 Budget Highlights (SEE PRESENTATION)

Total Budget:

\$17,687,539

Increase of:

\$2,592,751 (17.2%)

Total full time positions: 78

An increase of 6 from the 2019 budget

Of the 72 full-time positions in last year's budget, 37 of them have changed. New titles, new rate/grades, and new responsibilities.

In addition to the massive overhaul of existing employees, the GIS division and the 4 GIS employees were transferred from Planning to I&P.

Like the positions, of the Department's 20 non-salary subclasses, 18 of them have changed in some way. Highlights include:

- Machinery & Equipment, decreased by \$1.6 million, due to completion of one-time purchases last year
- Telephone increased by \$1.2 million, due to FCC Ruling regarding "WAN Connectivity"
- Computer Maintenance increased by \$1.2 million. In addition to normal yearly increases to expenses, this line item also includes a \$500,000 dollar transfer of GIS Division expenses from City Planning, and a \$185,000 transfer of Cartegraph from DPW.
- Printing & Binding increased by \$225,000, due in increases to Amcom printer contract

Innovation & Performance Revenues:

Cable Bureau Revenue, \$5,016,850 through every year of the five-year plan. A 5% decrease

Innovation & Performance Capital Projects:

Information Systems Modernization, \$1.5 million in each of 2020 and 2021.

Department of Innovation & Performance trust funds:

Comcast trust fund

Current Balance: \$100,000

Verizon trust fund

Current Balance: \$220,000

Urban Redevelopment Authority

Housing Opportunity Fund

Pittsburgh Land Bank

2020 Budget Highlights (Councilman O'Connor, Chair)

There is one URA revenue in the City's Operating budget, the \$522,682 reimbursement for 420 Blvd of the Allies (the URA has yet to make a payment towards the City's debt)

There are multiple URA expenditures in the Operating Budget:

- \$10,000,000 in Finance for the transfer to the Housing Opportunity Fund
- Within the Debt principal and interest line items, \$871,700 of that is for the URA's share of 420 Blvd

The Land Bank is not represented in either of the budgets, and has not been since 2018.

Office of the Mayor

2020 Budget Highlights (President Kraus)

Total Budget:

\$1,461,967

Increase of

\$114,030 (8.5%)

Total full time positions: 14

Plus funding for an intern

Salary and position changes of note:

- Deputy Chief of Staff that was added in 2019 removed (\$88,351)
- Add Chief Economic Development Officer (\$112,084)
- minor raises for 4 administrative positions (\$20,171 total)

No changes of note to any of the non-salary subclasses

Mayor's Office Capital Budget

Mayor's CDBG Unspecified Local Option, \$175,000, a decrease of \$125,000

The Mayor and the Mayor's office oversees 98.5% of the Operating budget, the entirety of the Capital Budget, and 95% of the trust funds. Five year financial forecast is attached, on the reverse of this page.

Office of Equity

2020 Budget Highlights (Councilman Burgess, Chair)

The Office of Equity was previously called the Bureau of Neighborhood Empowerment, and still appears in the City Code as the Bureau of Neighborhood Empowerment

Total Budget:
\$1,728,701

Increase of
\$200,799 (13%)

Total full time positions: 14

Plus a part time position and funding for an intern, the same as last year's BNE budget

Of the 14 positions in the 2019 budget, 10 have been retitled. There are no new positions.

There is one change of note in the non-salary subclasses, an increase of \$158,000 in Professional Services. This is driven, in part, by funding the LGBTQIA+ and Gender Equity Commissions at \$55,000 each (Clean Pittsburgh Commission also receives \$55,000, in the DPW budget)

The Office of Equity does not oversee any Trust Funds, Grants, or Capital Projects

Office of the City Controller

2020 Budget Highlights

Total Budget:
\$4,938,170

Increase of:
\$207,945 (4.4%)

Total full time positions: 57, the same as 2019

There are no salary or position changes.

There is only one very minor change to non-salaries, the transfer of \$750 from Maintenance to Cleaning.

City Controller's Trust Funds:

Employee Travel Expense Advance Fund

A revolving fund of \$30,000, currently all but \$100 is advanced to employees/departments

Commission on Human Relations

2020 Budget Highlights (Councilwoman Harris, Chair)

Total Operating Budget, not including trust funds and federal funds:
\$536,795

Increase of
\$90,285 (20%)

Total full time positions in all three funds: 8, the same as previous years

Position changes of note:

- Secretary removed, replaced with Fiscal & Contracting Coordinator (\$2,835 increase)
- Minor changes in the allocations between trust funds and general funds

Non-salary subclasses changed across 3 line items, a net increase of \$5,000 (less than 1% of total budget)

Equal Employment Opportunity Commission (EEOC) Trust Fund

Projected 2020 beginning balance: \$61,300

Anticipated 2020 grant from the federal government: \$35,000, same as prior years

Projected spending: \$43,170, a decrease of \$21,590

HUD Trust Fund

Projected 2020 beginning balance: \$335,400

Anticipated 2020 grant from the federal government: \$70,000, same as 2019

Change in projected spending: \$143,873, an increase of \$12,677

Capital

\$100,000 funding in CDBG for Hair Housing, the same as prior years

Department of City Planning

2020 Budget Highlights (Councilwoman Gross, Chair)

Total Budget:
\$4,116,080

Decrease of
\$447,055 (10%)

Total full time positions: 48

A decrease of 3

Plus funding for zoning board members and interns

Salary and position changes of note:

- The GIS Division has been transferred to I&P, 4 positions, including GIS Manager, GIS Coordinator, and 2 GIS Analysts
- Planner 2s increased from 8 to 13 (\$54,723 each, \$273,615 total increase)
- Land Use Policy & Code Implementation Coordinator added (\$72,033)
- Deputy Director removed (\$101,195)
- ADA Coordinator removed (\$66,464)
- Open Space Specialist removed (\$47,426 savings)
- Housing Specialist removed (\$42,990 savings)
- Historic Preservation Specialist removed (\$45,607 savings)
- 1 of the 3 Community Liaisons increased to Community Affairs Manager (\$4,400)
- 1 of the 3 Principal Planners downgraded to Senior Planner (\$2,956 savings)
- Arts, Culture & History Specialist increased (\$6,238)

Also, the budget is no longer anticipating any salary reimbursements, a loss of \$57,710

Subclass changes of note:

- Professional Services decreased by \$317,675. Four components of the Comprehensive Plan that were budgeted here in 2019 (Heritage Plan, Art Plan, Housing Component, Neighborhood Plans) are not funded in 2020.
- Computer Maintenance decreased by \$93,500, due to GIS Division expenses being transferred to I&P.

As well as 4 smaller, sub-\$4,000 changes.

City Planning Capital projects:

- ADA Compliance: \$50,000 CDBG, a \$10,000 increase from prior years
- Cultural Heritage Plan: \$40,000 PayGo and \$40,000 matching, same as 2019
- War Memorials and Public Art, \$50,000, same as prior years
- Consultants for Plans and Studies: \$225,000 PayGo, and \$100,000 matching
 - 2020 deliverables are the Hays Woods Master Plan, and Westinghouse Park planning

There is no funding for the Comprehensive Plan in 2020

City Planning Trust Funds:

Stormwater Management Trust Fund

Current Balance: \$560,000

Open Space Trust Fund

Current Balance: \$91,700

Green Initiatives Trust Fund

Current Balance: \$72,000

PAGIS Trust Fund

Current Balance: \$0, and likely transferred to I&P
LEED Building Trust Fund
no balance, never implemented

Parks Trust Fund

To be determined, but may include a City Planning component. City Planning is the department in charge of Parks master plans: Sheraden completed last week; Westinghouse Park and Hays Woods planning budgeted for 2020

December, 3, 2019

Department of Human Resources & Civil Service

2020 Budget Highlights (Councilwoman Harris, Chair)

Total Budget:
\$40,688,619

Decrease of
\$14,338,464 (26.6%)

Total Departmental Budget (not including healthcare, benefits, summer youth employment):
\$7,241,699

Decrease of
\$1,098,020 (13.2%)

Total full time positions: 37, same as prior 2 years

After 3 years of major overhauls of the department, there are only two minor change proposed for 2020:

- 1 of 3 Payroll Coordinators removed, and replaced with a Talent Acquisition Coordinator (\$2,190)
- Part-time Wellness Guru eliminated, Part-time Human Resources Specialist added (\$8,339 savings)

Non-salary/non-benefit subclasses changed across 13 line items, total reduction of \$481,707 (23%). Highlights include:

- Professional Services decreased by \$268,318
- Payroll Processing decreased by \$146,706
- Operational Supplies decreased by \$74,800
- Employment Related increased by \$30,000
- Machinery & Equipment decreased by \$14,920

Department of Human Resources & Civil Service

2020 Budget Highlights

The Department of Human Resources administers healthcare and benefits across all departments, even those who have healthcare & benefits budgeted within their departments. The Citywide budget for Healthcare & Benefits:

Healthcare & Benefits (City-wide)	2019	2020	\$ Change	% Change
Health Insurance	42,448,478	40,443,085	(2,005,393)	-4.7%
Other Insurance/Benefits	3,567,967	3,588,863	20,896	0.6%
Retiree Health Insurance	24,697,759	23,339,586	(1,358,173)	-5.5%
Social Security	9,246,356	10,009,861	763,505	8.3%
Unemployment Compensation	300,200	300,200	-	0.0%
Medical-Workers' Compensation	4,296,914	4,366,546	69,632	1.6%
Indemnity-Workers' Compensation	11,416,600	11,231,553	(185,047)	-1.6%
Legal-Workers' Compensation	1,521,870	1,519,500	(2,370)	-0.2%
Workers' Compensation-Settlements	80,000	80,000	-	0.0%
Workers' Compensation-Fees	325,000	288,181	(36,819)	-11.3%
Personal Leave buyback	1,577,420	1,554,950	(22,470)	-1.4%
Retirement Severance	1,281,200	-	(1,281,200)	-100.0%
Personnel Employee Benefits, total City-Wide	100,759,764	96,722,325	(4,037,439)	-4.0%

Capital & CDBG Budget

- Neighborhood Employment Centers: \$150,000, the same as prior years
- Pittsburgh Employment Program: \$150,000, the same as prior years

Department of Human Resources trust and agency funds

JTPA/WIA/Pittsburgh Partnership

Projected beginning balance: \$5,890,415

Anticipated 2020 revenue: \$3,585,786, same as last 4 years

Positional changes within Pittsburgh Partnership Trust Fund:

1 Youth Program Supervisor added (\$69,285)

Workers Compensation Commutations

Current balance: \$5,204,000

Workers Compensation Medical Payment Fund

Current balance: \$348,000

VEBA- Health Insurance

Current balance: \$27,270,000

VEBA- Workers Compensation

Current balance: \$24,600,000

Business Improvement Districts, Neighborhood Improvement Districts, and the Carnegie Library

2020 Budget Highlights (President Kraus, Chair)

Pittsburgh Downtown Partnership

The Pittsburgh Downtown Partnership has no direct impact on either the Operating or Capital budget. There are numerous indirect advantages.

Oakland Business Improvement District

The Oakland Business Improvement District has no direct impact on the Operating budget. Councilmembers Strassburger and Kraus have directed some of their CDBG ULO dollars to OBID in prior years.

Carnegie Library

The City pays the Library \$40,000 a year per the original 1890's agreement. This is reflected as an expenditure in the Finance Department.

The City collects the 0.25 mil real estate tax on behalf of the library. The 2020 budget has \$4,185 of revenue budgeted as Library Tax Administrative Fees, up \$100 from 2019, but down 90% from 2018.

The City sometimes acts as a pass-through for Library grants, such as the \$750,000 state grant received in November for the Library for the Blind and Physically Handicapped. These grants are not reflected in either the Operating or Capital budgets.

December 4, 2019

Department of Finance

2020 Budget Highlights

Total Budget:

\$178,736,252

Increase of

\$8,789,450 (5.2%)

Total Departmental Budget (not including debt, pensions, & Housing Fund transfer):

\$6,112,271

Increase of

\$325,096 (5.6%)

Total full time positions: 39.85, the same as 2019, a decrease of 33 since 2014

No major position changes of note, a small number of minor changes:

- Revenue, Compliance, and Analytics Manager retitled to remove “Compliance”, and decreased by \$6,487
- Senior Financial Analyst decreased to Finance Systems Analyst (\$2,577 savings)
- Tax Collection/Compliance Officer changed to Tax Compliance Supervisor (\$7,260 increase)
- 1 of the 5 Account Clerks decreased to a Clerk 2 position (\$3,324 savings)

Finance subclasses, not including pension, benefits & debt, changed across 11 line items, for a total increase of \$278,117 (9%). Highlights include:

- Grants increased by \$500,000, for transferring vacant property expenses to the Three Taxing Bodies trust fund
- Computer maintenance decreased by \$198,454, due to the consolidation of Finance’s software programs
- Professional Services increased by \$35,000, for the indirect cost allocation plan
- Office Supplies decreased by \$32,000

The Department of Finance has one Capital Project:

- Comprehensive Revenue Management System: \$1,775,000 of 2020 PayGo. \$1.28 million of this already approved by Resolution 724, effective 11/6/19, as well as \$37,200 last week.
- There is also a capital project under the URA for Landcare Program of City-Owned Properties, \$250,000. This project is supplemental to the vacant property management expenses in the Three Taxing Bodies trust fund.

Debt and Pension

Pension	2019	2020	\$ Change	% Change
Pension Contribution	51,011,799	51,519,388	507,589	1.0%
Additional Pension Fund Contribution	43,321,853	47,579,885	4,258,032	9.8%
Retiree Contribution	2,000,000	2,000,000	-	-
Widow(er) Contribution	80,000	80,000	-	-
Survivor Contribution	60,000	60,000	-	-
Retired Police Officer	7,500	7,500	-	-
Retired Firefighter	21,000	21,000	-	-
Retired EMS	50,000	50,000	-	-
OPEB Contribution	4,875,000	5,226,469	351,469	7.2%
Total pension costs:	101,427,152	106,544,242	5,117,090	5.0%
Debt Principal	31,190,000	34,550,000	3,360,000	10.8%
Debt Interest	21,542,475	21,529,739	(12,736)	-0.1%
Total debt costs:	52,732,475	56,079,739	3,347,264	6.3%

As of June 30th, the pension fund was 61% funded, or 38% excluding the parking asset.

Department of Finance trust funds:

Three Taxing Bodies Trust Fund:

Projected Beginning Balance: \$1,061,712. Half of the 2019 beginning balance

Anticipated 2020 revenue: \$650,000, including a \$500,000 transfer from the general fund.

12 employees and 15% of the Finance Director budgeted in this TF, no salary or position changes.

One Non-salary change, a \$200,000 decrease of Property Maintenance

Escheat Fund:

Current balance: \$407,000

Fire Escrow

Current balance: \$886,000

Employee Health Care Program trust fund

Current balance: \$460,000. No activity in over 8 years

Various tax agency funds

Tax Refunds-City: \$250,000

Tax Refunds-School: negative \$33,700

Real Estate tax refunds-City: negative \$200,000

Real Estate tax refunds-School: \$266,000

Tax Refunds-Carnegie Library: negative \$38,400

The Department of Finance also helps oversee the Other Post-Employment Benefits (OPEB) trust fund(s) and the Comprehensive Municipal Pension Trust Fund (CMPTF), which oversees the investments of the Municipal, Police, and Fire pension funds.

Department of Law

2020 Budget Highlights

Total Budget:

\$7,618,636

Decrease of

\$361,344 (4.5%)

Total full time positions: 34.5, an increase of 3

Plus funding for part-time positions

Salary and position changes of note:

- Deputy Solicitor position removed (\$110,888)
- Associate Solicitors increased from 3 to 4 (\$104,011)
- 3 additional pay rates for Assistant Solicitor 1s added, 3 added to the new pay rate, 1 removed from old pay rate, net increase of 2 Assistant Solicitors and \$167,623
- Legal Secretaries increased from 5 to 6 (\$39,484)

Department of Law non-salary subclasses changed across 9 line items, for a net decrease of \$845,000 (17%). The most significant changes are:

- Judgements decreased by \$900,000
- Legal Fees decreased by \$295,000
- Computer Maintenance increased by \$200,000
- Court Related Fees increased by \$50,000

The Law Department has no capital projects.

The Law Department no longer has any trust funds.

The Law Department no longer has any revenues, as “Docket Fees & Costs” was eliminated last year.

Ethics Board

2020 Budget Highlights

Total Budget:
\$172,487

Decrease of
\$6,974 (4%)

Investigator position retitled as “Legal Investigator,” no salary change

Four minor subclass changes, all less than \$650, net change of zero.

The Ethics Board trust fund was closed two years ago.

Office of Management and Budget

2020 Budget Highlights

Total Budget:

\$17,194,452

Decrease of

\$160,152 (1%)

Total full time positions: 24

Plus one part time position and interns

Salary and position changes of note:

- add 1 Senior Budget Analyst (\$75,329)
- Senior Asset Management Analyst removed (\$75,329)
- 1 of 2 Procurement Coordinators increased to Contract Administrator (\$6,953)
- Fleet Contract Administrator decreased by \$10,486

Non-salary subclasses have changed across 14 line items, for a net decrease of \$221,759 (1.5%). Highlights include:

- Professional Services decreased by \$239,888
- Property Services Maintenance increased by \$204,495, related to the First Vehicle Services fleet contract
- Parts increased by \$54,101, due to the First Vehicle Services fleet contract
- Fuel decreased by \$163,467
- Machinery & Equipment increased by \$126,000, to lease CNG trailers
- Land & Buildings decreased by \$78,000, due to removal of Ross Street Building expenses

OMB Trust Funds and Grants:

Facilities Trust Fund:

Current balance: \$6,652

Southside Parking Enhancement District Trust Fund

Current balance: \$207,000

Parks Trust Fund

To be determined, but may include OMB as a signatory, as they oversee all trust funds, and have signature power on some of the ones that cross multiple departments, such as the Southside Parking Enhancement District

PPC Frick Environmental Center Grant from DCED

Remaining Balance: \$245,473

There are no other OMB trust funds or grants, although ALL 75+ trust and agency funds are reviewed by OMB, and the Grants Division (and 80+ active grants) are housed within OMB

Office of Management and Budget

2020 CDBG & Capital

OMB/ELA Capital Budget items:

The Capital Budget division of OMB oversees all Capital projects. There is one capital project specific to OMB/ELA:

- Capital Equipment Acquisition, \$5,607,971 PayGo Capital, an increase from the \$5 million budgeted in 2018 and 2019. Not inclusive of various grants the ELA may receive, nor purchases paid for by general fund or trust funds.

The CDBG Division was transferred to OMB in 2018, and continues to be responsible for:

- CDBG Administration: \$230,000, increased by \$95,000
- CDBG Personnel: \$1,100,000, same as prior years
- Community-Based Organizations (ACCBO): \$500,000, a decrease of \$200,000
- Emergency Solutions Grant: \$1,150,000, similar to last year
- Housing Opportunities for Persons with AIDS (HOPWA): \$950,000, similar to last year
- Urban League-Housing Counseling: \$100,000, the same as prior years

As well as administering all CDBG dollars in all capital projects, including City Council's ULO

Total budgeted CDBG allocation for 2020 is \$13.5 million, the same as budgeted in 2019, but \$340,505 less than actually received.

Total full time positions within the CDBG division: 10

Salary and Position changes of note within that CDBG funded division:

- 2 of the 5 Senior Planners downgraded to Planner 2s (\$12,415 total savings)
- part-time Outreach & Education Specialist removed (\$15,100 savings)

December 5, 2019

Department of Public Works

2020 Budget Highlights (Councilwoman Kail-Smith)

Total Budget of all DPW Bureaus:

\$64,234,267

Increase of:

7,108,868 (12.4%)

The Department of Public Works generates a number of general fund revenues.

Some of their revenues have been transferred to DOMI, but within the budget document, DPW's revenues include:

DPW Revenues	2019 Budget	2020 Budget	\$ Change	% Change
Liquid Fuels	4,072,500	4,072,500	-	-
Salaries/Benefits ARAD reimbursement (DPW share, not including Public Safety and Parks & Rec)	147,771	141,461	(6,310)	-4%
Picnic & Ballfield	351,555	401,446	49,891	14%
Miscellaneous	7,668	8,314	646	8%
Public Works	56,461	60,457	3,996	7%
Maintenance (Equalization Payment for CCB)	600,000	600,000	-	-
Refuse-Dumpster, Permanent	32,382	30,342	(2,040)	-6%
Refuse-Dumpster, Temporary	107,811	104,222	(3,590)	-3%
Commonwealth Recycling Grant	323,271	323,906	635	0%
Wilksburg Trash Collection	972,919	982,782	9,863	1%
	6,672,339	6,725,430	53,092	1%

Additional revenues are segregated into some of DPW's trust fund accounts

Department of Public Works, Bureau of Administration

2020 Budget Highlights

Total Budget:
\$1,153,059

Increase of
\$120,333 (11.6%)

Total full time positions: 13
The same as 2020

Position and Salary changes of note:

- Administrator 2 removed (\$51,845)
- Operations Coordinator added (\$58,799)
- Manager of Personnel & Finance increased 1 rate (\$3,245)

No changes to any of the non-salary subclasses.

Department of Public Works, Environmental Services

2020 Budget Highlights

Total Budget

\$18,368,918

Increase of

\$1,731,199 (10.4%)

Total full time positions: 193

A decrease of 3

Salary and position changes of note:

- Assistant Director removed, and decreased to Superintendent, with a slightly lower rate than the 2 Superintendents of DPW-Operations. Net savings \$13,724.
- Truck Driver Bs decreased from 118 to 115.

As well as the yearly changes within the classifications (1st, 2nd, 3rd, 4th year, etc.)

The only non-salary subclass change of note is the \$551,928 increase for disposal costs. Much of the increase is driven by an increase in the costs of recycling.

Environmental Services Trust Fund:

Solid Waste trust fund

Projected beginning balance: \$4,630, similar to last year, but down \$240,000 from 2018
There is no anticipated revenue in 2020, due to the collapse of the recycling market. The usual trust fund expenditures have been pushed to the Operating Budget.

Department of Public Works, Bureau of Facilities

2020 Budget Highlights

Total Budget:

\$20,592,046

Increase of

\$3,227,355 (18.6%)

Total full time positions: 91

A decrease of 2

Position and Salary changes of note:

- Associate Project Managers increased from 5 to 6 (\$56,364)
- Aquatics Foreman eliminated (\$49,916)

- Roofer eliminated (\$50,086)
- Stores Manager eliminated (\$31,337)
- Administrators increased from 1 to 2 (\$51,845)
- Clerical Specialist 1 eliminated (\$34,443)

Facilities non-salary subclasses change across 7 line items, for a net increase of \$2,936,500 (27%)

The largest change is in the water account, an increase from \$406,000 to \$3.1 million, due to the City now paying for PWSA water.

The Bureau of Facilities has no trust funds, but there are two trust funds in other departments that are specifically for facilities:

Facilities Trust Fund, in OMB

Current balance: \$6,652

Green Initiatives Trust Fund, in Planning

Current Balance: \$140,000

Department of Public Works, Bureau of Operations

2020 Budget Highlights

Total Budget:

\$24,120,244

Increase of

\$2,029,981 (9%)

Total full time positions: 271

An increase of 6

Position and Salary changes of note:

- Foremen increased from 12 to 13 (\$54,000)
- Truck Drivers decreased from 46 to 43 (\$47,501 each)
- Tractor Operators decreased from 11 to 9 (\$47,112 each)
- Skilled Laborers decreased from 7 to 6 (\$45,718)
- Laborers increased from 107 to 118 (\$43,079 each)

Operations Non-Salary subclass changes:

- Computer Maintenance decreased by \$243,300. \$50,000 is an actual decrease, \$193,300 has been transferred to I&P, for the Cartegraph contract.
- Cleaning increased by \$180,000, due to the Recreation & Senior Center contract being moved from Parks & Recreation

- Professional Services increased by \$55,000, for the Clean Pittsburgh Commission

Department of Public Works

2020 Budget Highlights, Trust Funds

ARAD-Public Works Trust Fund

Projected beginning balance: \$1,712,000

Anticipated 2020 revenue: \$4,948,172 (7% decrease from 2019 budget)

A net decrease of 1 position within the ARAD-DPW trust fund:

- Foremen increased from 3 to 4 (\$54,000)

- Truck Drivers decreased from 3 to 2 (\$47,500)

- Laborers decreased from 46 to 45 (\$43,075)

The trust fund funds 70 positions dedicated to Parks Maintenance

Public Works Trust Fund

Projected beginning balance: \$2,878,650

Anticipated 2020 revenue: \$1 million, the same as 2019

Shade Tree Trust Fund

Projected beginning balance: \$555,370

Anticipated 2020 revenue: \$173,340, a 13% decrease

Wayfinders Signage Trust Fund

Projected beginning balance: \$300,000

Anticipated 2020 revenue: \$0, the same as 2019

Liquid Fuels Trust Fund

Projected beginning balance: \$5,70,412

Anticipated 2020 revenue: \$8,664,877, a projected increase of \$664,877

Schenley Skating Rink trust fund was transferred from Parks & Rec to DPW in 2018:

Projected beginning balance: \$1,097,000

Anticipated 2020 revenue: \$160,000, the same as 2019

Three Rivers Heritage Trail Stewardship Fund

Current Balance: \$50,000

Korean War Veterans Memorial

Current Balance: \$35,000

Open Space Trust Fund is overseen by City Planning, but can be utilized by DPW

Current Balance: \$91,700

Southside Parking Enchantment District trust fund overseen by Public Safety, can be utilized by DPW. Current Balance: \$207,500

Parks Trust Fund

???

**END OF DEPARTMENT HEARINGS — SEE ADDITIONAL
NOTES/PRESENTATIONS**