

**MINUTES OF THE MEETING OF  
THE EQUIPMENT LEASING AUTHORITY  
HELD ON OCTOBER 9, 2025**

**CALL TO ORDER**

The board meeting of October 9, 2025, was called to order at 2:09 p.m. The agenda and public notice were posted on the ELA website and displayed in the City County Building in Room 502 on October 6, 2025.

**ROLL CALL**

Present - Lisa Frank, Lee Schmidt, Peter McDevitt, Chris Hornstein  
Absent - Councilman Anthony Coghill

In Attendance - Firmin Maurice, Jamie Jones, Danny Cerrone, Patrick Cornell, Eric Shultz, Brendan Coticchia, Dave Hutchinson, Andrew Shull, Amanda Burkhart, Branwyn Turnage

**APPROVAL OF THE MINUTES**

A Mr. McDevitt made a motion to approve the minutes from the Special Capital Strategy Proposal held on August 7<sup>th</sup>. Motion was passed.

**PUBLIC COMMENT**

Brian Naughton, 1214 Transvers, Pittsburgh PA, 15210  
Mr. Naughton stated that he was present only to observe and learn.

**PURCHASE APPROVALS AND AUTHORIZATIONS**

***Authorized Interim Approval IA-25-26, requesting to amend the 2024 Vehicle Acquisition by increasing the budget for the City of Pittsburgh, Parks and Recreation, Vehicle.***

The board authorized Interim Approval, IA-25-26, requesting to amend the 2024 Vehicle Acquisition by increasing the budget for the City of Pittsburgh, Parks and Recreation, Vehicle by transferring \$7,163.00 in 2023 ARPA funds to cover the cost of the determined upfit.

***Authorized Interim Approval, IA-25-27, requesting to amend the 2024 Vehicle Acquisition Plan to include the purchase of two (2) Perkins Cart Tipper Model 6620.***

The board authorized Interim Approval IA-25-27, requesting to amend the 2024 Vehicle Acquisition Plan by transferring \$16,974.00 from the Department of Public Works, Bureau of Environmental Services, Refuse Packer to the Department of Public Works, Bureau of Environmental Services, Tipper Retrofit for the purchase and installation of two (2) Perkins Cart Tipper Model 6620. To reduce maintenance of trucks due to terrain issues encountered at the landfill, two (2) existing Dennis Eagle trash trucks will be converted to recycling trucks. This is an effort to mitigate the downtime due to vehicle repairs and to keep these vehicles on the road longer.

***Authorized Interim Approval, IA-25-28, requesting to amend the 2022 Vehicle Acquisition Plan by increasing the budget for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Services, to cover an increase.***

The board authorized Interim Approval IA-25-28, requesting to amend the 2022 Vehicle Acquisition Plan by increasing the budget for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Services, by transferring \$35,873.00 in 2023 ARPA funds to cover the cost of an increase. The vendor was unable to foresee the complete scope of the project until the box was removed from the current chassis. Remounts historically have additional unforeseen costs as a result of this process. The total included equipment and spec meets the requirements set by the department.

***Authorized Interim Approval, IA-25-29, requesting to amend the 2024 Vehicle Acquisition Plan to include the purchase of one (1) Kubota Front Loader Tractor for the Department of Public Works, Park Maintenance and Heavy Equipment Division.***

The board authorized Interim Approval IA-25-29, requesting to amend the 2024 Vehicle Acquisition Plan to include the purchase of one (1) Kubota Front Loader Tractor for the Department of Public Works, Park Maintenance and Heavy Equipment Division. The vehicle will be funded by reallocating \$93,637.31 from the division's Crew Cab One Ton Dump Trucks line item, reducing its budget from \$646,400.00 to \$592,762.69. The department identified the need for a front loader tractor, which was successfully acquired within the available excess funds.

***Authorized Interim Approval, IA-25-30, requesting to amend the 2023 Vehicle Acquisition Plan for the purchase of two (2) lift axles and chassis upgrades to accommodate this change in spec for the Department of Public Works, Bureau of Environmental Services, Refuse Truck CNG.***

The board authorized Interim Approval IA-25-30, requesting to amend the 2023 Vehicle Acquisition Plan by transferring \$42,781.00 from 2023 PAYGO Contingency to the Department of Public Works, Bureau of Environmental Services, Refuse Truck CNG for the purchase of two (2) lift axles and chassis upgrades to accommodate this change in spec.

***Authorized Interim Approval, IA-25-31, requesting to authorize the donation of XE-60, to The Pittsburgh Public Schools Career & Technical Education, Emergency Response Technology Program.***

The board authorized Interim Approval, IA-25-31, requesting to amend the 2023 Vehicle Acquisition Plan by transferring \$42,781.00 from 2023 PAYGO Contingency to the Department of Public Works, Bureau of Environmental Services, Refuse Truck CNG for the purchase of two (2) lift axles and chassis upgrades to accommodate this change in spec. This Fire Pumper Apparatus would be used to train students in the Pittsburgh Public Schools Career & Technical Education – Emergency Response Technology Program. XE-60 is a 2003 Spartan/3D with a non-functional and non-repairable fire pump, currently at the Fire Training Academy.

***Authorized Interim Approval, IA-25-32, requesting to amend the 2021 Vehicle Acquisition Plan by removing one (1) TEMS Vehicle for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Services.***

The board authorized Interim Approval, IA-25-31, requesting to amend the 2021 Vehicle Acquisition Plan by removing one (1) TEMS Vehicle for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Service. Following a reassessment of current operational priorities, Public Safety has identified a more urgent need and proposes to reallocate these funds toward the purchase of ballistic vests for EMS personnel.

***Authorized Interim Approval, IA-25-33, requesting to authorize the ELA to enter into a contract with Keystone Fire Apparatus, Inc. for the purchase of three (3) Mini Rescue Vehicles for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Services.***

Then board authorized Interim Approval, IA-25-33, requesting to authorize the ELA to enter into a contract with Keystone Fire Apparatus, Inc. for the purchase of three (3) Mini Rescue Vehicles for the City of Pittsburgh, Department of Public Safety, Bureau of Emergency Medical Services.

***Authorized Interim Approval, IA-25-34, requesting to amend the 2023 Vehicle by accepting one (1) Refuse Truck CNG for the Department of Public Works, Bureau of Environmental Services.***

The board authorized Interim Approval, IA-25-34, requesting to amend the 2023 Vehicle by accepting one (1) Refuse Truck CNG for the Department of Public Works, Bureau of Environmental Services. This vehicle is part of the Cooperation's Agreement 18A-1821, of Res 729 of 2018. Authorizing DPW to enter into a garbage Collection Agreement and an accompanying Equipment lease with the Housing Authority of the City of Pittsburgh.

Discussion:

A motion was approved to accept and authorize the Interim Approvals. No further discussion.

## **PURCHASING STATUS REPORT**

Mr. Maurice informed the board that the materials provided display the current state of procurement. The EMS Mini Rescue units are moving forward, and the ALS Ambulance is currently in the contractual status. Mr. Maurice's objective is to focus on closing out purchases for the 2024 and 2025 buying plans. Asked Director Hornstein for directives regarding the Street Sweeper budgeted for the 2024 buying plan. Director Hornstein informed the Fleet Manager that the department is currently working on it and will be addressed in the future.

## **ELA NCA REPAIR COST REPORT**

No repair costs were incurred. No discussion.

## **ONLINE AUCTION REPORT**

GovDeals: \$13,461.19

Ms. Jones informed the board that she had provided a different reporting format this meeting. The first page shows the funds received in total from the vendor. The second document displays the details of the auctions and the bids associated.

Chief Frank asked what happens when an online buyer backs-out of a bid. Ms. Jones informed the board that bidders may win an auction, but until they pay for the item, they can back down from their initial bid. There are also situations where a vehicle may not meet the minimum bid. However, we do encounter situations where a bidder has backed out upon arrival since the vehicle was in such bad condition. At which point we can request a credit be issued, and the item is placed back out to bid.

Director Hornstein asked how it is determined if a vehicle should be scrapped or auctioned. Mr. Maurice stated that we start with the auction unless the vehicle is designated as unsafe or a total loss. If unsuccessful, then we move forward with scrapping the unit.

## **BANK RECONCILIATION REPORT**

Treasurer, Peter McDevitt, reviewed the bank statement reconciliation reports for the months of June, July, and August 2025. No further discussion was made. A motion to accept the Bank Reconciliation Statements was made and approved.

## **FINANCIAL REPORTS**

McGee Maruca & Associates provided the ELA with the 1st and 2nd quarters of 2025 financial statements. There was no further discussion. A motion was made and approved to accept the 1st and 2nd quarter financial statements.

## **GRANT UPDATE**

Mr. Maurice informed the board that all current refueling trucks have been scrapped in accordance with the Grant. He stated that Fleet is moving these projects forward and closing these items out.

Chief Frank asked if the EV Environmental Service Trucks had arrived. Jamie Jones clarified that one of the Font Loaders had arrived but had not received the associated vehicles in question.

Mr. Cornell requested clarification regarding which specific grant was being referenced. Mr. Maurice indicated he was not entirely certain but believed the vehicle decommissioning was conducted under the PA Driving Forward Grant.

## **PRELIMINARY 2026 BUDGET**

Mr. Cornell addressed the board regarding the release of the 2026 Preliminary Budget, which became available for review on September 30, 2025. He explained that future ELA vehicle purchases will be presented in a consolidated table appendix within the operating budget. This appendix will list all budgeted vehicles and equipment alongside their respective funding sources, offering a clearer and more transparent overview for both the public and media.

Upon reviewing available funding, it became evident that Paygo or Capital Funds are only part of the broader funding picture. Mr. Cornell noted that the use of the General Fund stems from a new program initiated in partnership with the State Department. This program allows for incremental drawdowns as General Fund revenues increase, with a targeted allocation of \$3 million specifically earmarked for EMS—namely, the purchase of ALS ambulances.

Additionally, the Liquid Fuels Trust Fund, also issued by the State, will be directed toward the acquisition of one-ton dump Trucks, ten-ton dump Trucks, and a Street Sweeper lease. Utilizing this fund for Street Sweepers will enable the Fleet Division to adopt a more sustainable replacement cycle for these vehicles. Scoring sheets provided by Mr. Firmin Maurice will be used to assess and prioritize these needs. Police cruisers, which are not classified as Capital assets, will be funded through the Public Safety Administration budget. Grant-funded award options are also included in the budget framework.

Furthermore, two Parks Department vehicles are slated for funding through the RAD Trust Fund. However, this purchase remains tentative pending final approval of RAD funds, expected by November 23rd. A total of three vehicles are currently under consideration.

Mr. Dave Hutchinson addressed the board regarding the capital-funded projects within the preliminary budget numbers. The numbers are primarily used for the development of the capital budget. Eric Shultz went through and added proposals to everything that was submitted. He attaches a weighted priority to the vehicles the Fleet Manager assigned as top concerns. The actual cost was also adjusted as a result of changes in bids, the scope of the project.

Mr. Cornell added that this is the first time they have tried this new process of scoring and a better understanding of what needs to be replaced was developed. This data was then used to try and create a more robust vehicle program for 2026. We are attempting to tap in to all available funds, not just PAYGO, to attempt to fill these needs. Currently, the budget proposed is roughly \$10.2 Million and is 50 proposed vehicle projects.

Chief Frank asked the Fleet Manager if these replacement numbers were in the range of the original 80% and 90 % replacement plan proposed. Mr. Maurice indicated it was projected closer to only 50% of the originally proposed amount.

## **OTHER BUSINESS**

An Execution Session will be held after this board meeting concludes.

Director Schmidt inquired about the current status of the solicitation and Request for Proposal (RFP) process for the acquisition of Advanced Life Support (ALS) ambulances. Mr. Maurice responded that, to his understanding, the solicitation is presently undergoing contract drafting by the ELA Solicitor.

Mr. Cornell asked whether the existing bid could be leveraged for the 2026 Vehicle Acquisition Plan. In response, Jenn Olzinger noted that this would require further discussion with the vendor, as pricing may increase by the time the 2026 purchase is initiated. However, she indicated that once funding for 2026 becomes available, she did not anticipate the need to begin a new RFP process.

Additionally, Mr. Cornell informed the board that Councilwoman Warwick has introduced legislation to draw funds from the Liquified Fuels Trust Fund. She has been in active discussions with both the Administration and Director Hornstien regarding the bill. If passed, this legislation would enable the reallocation of ARPA dollars from a separate contract, which could then be considered as a funding source for the ambulance purchase.

## **MEETING SCHEUDLE**

The proposed meeting schedule for the 2026 calendar year was approved:

- 1<sup>st</sup> Quarter, January 8th, 2026
- 2<sup>nd</sup> Quarter, April 9th, 2026
- Special Meeting – 2027 Capital Proposal Strategy, June 11th, 2026
- 3<sup>rd</sup> Quarter, July 9th, 2026
- 4<sup>th</sup> Quarter, October 8th, 2026

## **ADJOURNMENT**

A motion to adjourn was made. Official adjournment at 2:41 PM.