

## CITY OF PITTSBURGH ETHICS HEARING BOARD

### MEETING AGENDA

May 7, 2026 at 4:00 p.m.

Conference Room 902 City-County Building (Use Ross St. Side Elevators)  
414 Grant St., Pittsburgh, PA 15219 and Microsoft Teams

Members of the public are invited to attend in-person, online, or to submit comments. For questions or assistance, please contact staff prior to the meeting at [leanne.davis@pittsburghpa.gov](mailto:leanne.davis@pittsburghpa.gov) or 412-255-2122.

#### AGENDA

- I. Call to Order
- II. Public Comment
- III. Introduction of New Board Member
- IV. Meeting Minutes for April 2, 2026
- V. Director's Report; Ethics Officer's Notable Question of the Month
  - a. **Reminder Deadline May 1:** Statement of Financial Interests disclosure. For the form and filing instructions, please visit <https://pittsburghpa.gov/sofi>. Personal assistance is available by phone or through ethics trainings.
- VI. Regulations
  - a. Non-Hearing Case Closures: to provide criteria for "minor violations" referenced under Section 197.12, modeled in part under the Chicago Board of Ethics Rule 3.11; to administer appropriate confidentiality and "notice" requirements to allow for private warnings, and/or neutral referrals which copy management.
  - b. Board Actions: to direct staff to meet with department leadership on a monthly basis and that such meetings, and any consultations, including but not limited to recommendations regarding departmental policy, should be treated as confidential informal advisory sessions that are nonbinding.
  - c. Gifts: to summarize general guidance and interpret requirements as it pertains to the Code of Conduct, to administer the specific knowledge element in balance with the broad "interested party" definition, to address gift disclosure and production responsibilities.
- VII. Advisory Opinions
- VIII. Adjournment into executive session