

City of Pittsburgh Comprehensive Municipal Pension Trust Fund
Report of
Political Contributions (and Additional Disclosures) Required to be Reported
Under Section 705-A of the Municipal Pension Plan Funding Standard and
Recovery Act ("Municipal Pension Plan Act")

I. PROCEDURES AND INSTRUCTIONS

This report must be filed with the Executive Director of the City of Pittsburgh Comprehensive Municipal Pension Trust Fund ("Pension Trust Fund") on or before May 1st of each year. All filed reports shall be available for public inspection upon the request of a third party made to the Executive Director.

This report is to be used by any corporation, company, association, partnership, sole proprietorship or other business entity ("Contractor") which has been awarded a Professional Services Contract with the Pension Trust Fund during the calendar year immediately preceding the filing date of the report, i.e. if a Professional Services Contract is awarded to a Contractor on June 30, 2010, the first report (for the calendar years 2006 through 2010) shall be due on or before May 1, 2011. The report shall then be updated annually on or before May 1st for each year of the Professional Services Contract, through the final year of the contract. For example, if a Professional Services Contract was awarded on June 30, 2010 and the contract terminated on June 30, 2014, the initial report (for the calendar years 2006 through 2010) would be filed on or before May 1, 2011, additional reports would be filed on May 1, 2012 (for the calendar year 2011), May 1, 2013 (for the calendar year 2012), May 1, 2014 (for the calendar year 2013) and the final report (for the calendar year 2014) would be filed on or before May 1, 2015.

A. A Contractor shall itemize in Section One of this report all political contributions made during the preceding five calendar years which meet the following criteria:

(1) The contributions were made by an officer, director, executive-level employee (as defined in Section 701-A of the Act) or owner of at least five (5%) percent of the Contractor, an affiliated entity (as defined in Section 701-A of the Act), or a political committee or political action committee as defined in the Pennsylvania Election Code, 25 P.S. 1 *et seq.*, ("Committee") affiliated with the Contractor;

(2) The contribution was in the amount of at least Five Hundred (\$500) Dollars in the form of a single contribution by a person included in subparagraph 1; or in the aggregate amount of at least Five Hundred (\$500) Dollars by all persons included in subparagraph 1; and

(3) The contribution was made to a candidate for public office in the Commonwealth of Pennsylvania; to an individual who holds that office; or to a political action committee of a candidate for public office or of an individual who holds that office.

In the event the contributions were made by a Committee affiliated with the Contractor, the Contractor may attach the Committee's campaign finance report filed with the Commonwealth of Pennsylvania itemizing all contributions in lieu of listing each contribution in Section One. All other contributions meeting the above criteria must be separately listed in Section One.

Attach additional 8 ½ " x 11" pages if more space is needed.

B. A Contractor shall itemize in Section Two of this report any gift having a value of One Hundred Dollars (\$100) or greater to an official or employee of the Pension Trust Fund or the City of Pittsburgh in the preceding five calendar years providing all information required in Section Two for each gift.

C. A Contractor shall disclose in Section Three the employment or retention of any third-party intermediary, agent or lobbyist in the preceding five calendar years to directly or indirectly communicate with a Pension Trust Fund official or employee; or a City of Pittsburgh official or employee in connection with any transaction or investment involving the Contractor and the Pension Trust Fund, including the award of the contract. The Contractor shall provide all information requested in Section Three regarding said employment or retention. This disclosure shall not apply to an officer or employee of the investment firm who is acting within the scope of the firm's standard professional duties on behalf of the firm, including the actual provision of legal, accounting, engineering, real estate or other professional advice, services or assistance pursuant to a Professional Services Contract with the Pension Trust Fund. For purposes of this subparagraph C, an investment firm shall be defined as a financial institution retained to manage or hold assets of the Pension Trust Fund.

D. A Contractor shall disclose in Section Four the existence of a direct financial, commercial or business relationship with any official or employee the Pension Trust Fund or any official or employee of the City of Pittsburgh during the preceding five calendar years and complete all information required in Section Four for each relationship.

For reports filed after the initial report, the Contractor need only disclose the required information for the preceding calendar year. By way of example in the event the Contractor's initial report is filed on May 1, 2011, said report would cover the required information for the years 2005 through 2010. The Contractor's report filed on May 1, 2012 would only need to include the required information for the 2011 calendar year.

A Contractor shall exercise a good faith effort to disclose all requested information for the requested five year time frame in the initial report to be filed for calendar year 2009, being the year of enactment of Section 705-A of the Municipal Pension Act. Effective with calendar year 2010, all Contractors are expected to maintain sufficient records on an ongoing basis to file complete reports for all subsequent years during the life of the Professional Services Contract.

II. REPORT

I swear (or affirm) that this report, including attachments, is a full true and detailed account of the requested disclosures known to the named Contractor by virtue of the actual knowledge possessed by any officer, director, associate partner, limited partner or individual owner, in accordance with the requirements of Section 705-A of the Act.

Sworn to and subscribed before me this

_____ Day of _____, 20__

Signature

My commission Expires _____

Mo. Day Yr.

Name of Contractor

Signature of Person Submitting Report

Printed Name

Title

Area Code

Daytime Telephone

NAME OF CONTRACTOR: _____

ADDRESS: _____

SECTION ONE: POLITICAL CONTRIBUTIONS REQUIRED TO BE REPORTED

Date of Contribution	Name of Contributor	Address of Contributor	Relationship of Contributor to Contractor	Name of Person Receiving Contribution	Office of Person Receiving Contribution	Amount of Contribution

Initials of person completing form:

SECTION TWO: GIFTS TO PENSION TRUST FUND OFFICIAL OR EMPLOYEE; OR CITY OF PITTSBURGH OFFICIAL OR EMPLOYEE

Date of Gift	Name of Individual Making Gift	Address of Individual Making Gift	Name of Person Receiving Gift	Title of Person Receiving Gift	Description of Gift	Value of Gift

Initials of person completing form:

SECTION THREE: EMPLOYMENT OR RETENTION OF THIRD-PARTY INTERMEDIARY, AGENT OR LOBBYIST

Name of Third Party	Description of Third Party Entity, i.e. Corporation, Partnership, Sole Proprietorship	Address of Third Party	Description of Compensation Arrangement with Third Party	Date of Agreement with Third Party	Term of Agreement with Third Party	Indicate whether Agreement with Third Party is in writing. If yes, attach copy of Agreement.	Explain Duties of Third Party

Initials of person completing form:

SECTION FOUR: FINANCIAL COMMERCIAL OR BUSINESS RELATIONSHIPS WITH A PENSION TRUST FUND OFFICIAL OR EMPLOYEE OR
CITY OF PITTSBURGH OFFICIAL OR EMPLOYEE

Name of Individual with whom have Relationship	Address of Individual	Relationship of Individual to Contractor	Title of Individual	Description of Relationship	Indicate if any written agreement with Individual or other writing related to relationship (i.e. deeds, mortgages) exists. If so, attach copies of written documents.

Initials of person completing form:
