

File

PITTSBURGH COMMISSION ON HUMAN RELATIONS

A G E N D A

May 3, 2010

- I. CALL TO ORDER**
- II. ADOPTION OF MINUTES**
- III. GUEST: HUGH McGOUGH**
Allegheny County Human Relations Commission
- IV. STAFF AND COMMITTEE REPORTS**
 - A. Compliance Update
 - B. Director's Report
 - C. Nominations Committee
- V. OLD BUSINESS / NEW BUSINESS**
- VI. ANNOUNCEMENTS & OPEN FLOOR**
- VII. ADJOURNMENT**

Please be considerate of others; turn off cell phones.



CITY OF PITTSBURGH

"America's Most Livable City"

Commission on Human Relations

Luke Ravenstahl, Mayor

Charles F. Morrison, Director

Adelaide Smith, Chair

Leah Williams-Duncan, 1st Vice Chair

Curtis A. Smith, 2nd Vice Chair

Lynette Drawn-Williamson, Secretary

Winford Craig, Treasurer

Elizabeth C. Pittinger, Chair Emeritus

Lee Fogarty, Ph.D.

Chaz R. Kellem

Eleanor P. Loftus, RSM, Ph.D.

Anne McCafferty

Mary K. McDonald

Neil Parham

Amanda Z. Rubio, Esq.

Rev. Timothy L. Smith, Sr.

MEMORANDUM

To: All Commissioners

FROM: Connie Miskis Zatek
Secretary to Director

DATE: April 26, 2010

SUBJECT: **MEETING NOTICE**

The next meeting of the Commission is scheduled for **MONDAY, MAY 3, 2010**, in the Commission offices:

2:30 p.m. Compliance Review Section
3:30 p.m. Full Commission meeting

Enclosed for your review are:

1. Minutes of the April 5, 2010, Commission meeting
2. Director's Report for April 2010
3. Case Summary Package (*for Compliance Review Section Members Only*)

If you are unable to attend the May 3rd meeting(s), please call 412-255-2600 and let us know so that we can be assured of a quorum. We appreciate your commitment to the work of the Commission.

/cmz
Enclosures

Pittsburgh Commission on Human Relations
Director's Report

April 26, 2010

April 01, 2010	Director Morrison participated in a meeting with regard to the planning of the upcoming "Race in America" conference at the University of Pittsburgh.
April 07, 2010	Director Morrison attended a lecture at the University Of Pittsburgh School Of Social Work entitled "Separate Realities: Black and White."
April 08, 2010	Director Morrison attended the Fair Housing month Poetry Slam. Commission Chair, Adelaide Smith, was also in attendance. The "Slam" was co-sponsored by the Commission.
April 14, 2010	Director Morrison participated in a panel discussion on the subject of diversity at the Community College of Allegheny County.
April 19, 2010	Director Morrison attended the monthly meeting of the City of Pittsburgh/Allegheny County Task Force on Disability. Among the items discussed were the addition of new wheelchair ramps and the update of existing ramps to Code throughout the city.
April 20, 2010	Director Morrison attended the "Equal Pay" rally sponsored by the Women's and Girls Foundation which was held in Mellon Square. Information on the work of the Commission was distributed to those in attendance.
April 21, 2010	Director Morrison attended a program to promote diversity and inclusion sponsored by the City of Pittsburgh entitled "The Multi-Movement Conversation."
April 22, 2010	Director Morrison conducted a fair housing educational program for the property managers of Coldwell Banker Real Estate.
April 23, 2010	Director Morrison participated in a Fair Housing Month educational program which was held at the Three Rivers Center for Independent Living.
April 25, 2010	The Commission (Commission Representative Marin) and the Council on American and Islamic Relations held a "Know your Rights and Resources" forum on housing at the Union Project.

Zatek, Connie

From: Zatek, Connie
Sent: Monday, April 26, 2010 10:28 AM
To: 'Neil Parham'; 'lwilliamson@county.allegheny.pa.us'; 'Anne McCafferty'
Subject: Summary of CHR survey RE: Nominations
Importance: High

Hi Commissioners –

I e-mailed the survey to Commissioners twice asking first for a response by April 16, and then last week ASAP. I mailed the survey to Curtis Smith via regular post. To date responses have been received from six of the 13 commissioners.

- Adelaide Smith indicated that she is willing to serve again if nominated.
- Four commissioners have replied that they have no interest in serving on the Executive Committee at this time: McCafferty, McDonald, Pittinger and Fogarty.
- Leah Duncan noted that she does not wish to serve, but would like to be contacted if no one else volunteers.

I have not heard from Commissioners Craig, Loftus, Rubio, Curtis Smith or the Reverend Smith.

Please remember that you must make your report, recommending a proposed slate of candidates at the May 3rd Commission meeting – that is NEXT Monday. Perhaps the personal approach will net better results.

Connie

Results of Survey
RE: 2010 Election Executive Committee

Commissioner <i>Date Received</i>	Chair	1st Vice Chair	2nd Vice Chair	Secretary	Treasurer	No interest
Anne McCafferty <i>April 6</i> <i>Nominating Committee</i>						X
Lynette Williamson <i>April 21</i> <i>Nominating Committee</i>						
Neil Parham <i>Chair</i> <i>Nominating Committee</i>						
Leah Duncan <i>April 8</i>						X May serve if no one volunteers
Mary Kay McDonald <i>April 21</i>						X
Beth Pittinger <i>April 21</i>						X
Adelaide Smith <i>April 22</i>	X Will serve if nominated					
Winford Craig						
Lee Fogarty <i>4/26/10</i>						X
Sr. Eleanor Loftus						
Amanda Rubio						
Rev. Tim Smith						

CURTIS Smith

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: 2010-2011 ELECTION OF OFFICERS

The annual election of officers will take place on June 7, 2010. The Nominating Committee must recommend a slate at the May 3rd Commission meeting. It may be more expedient to have Commissioners indicate whether or not they have an interest in serving on the Executive Committee. Once the responses have been collected, the Nominating Committee will meet to discuss potential candidates, call each candidate to verify acceptance of the nomination, and do whatever is necessary to finalize their recommendations for officers for this year.

Therefore, please complete the survey below and forward it to the Commission offices before **Friday, April 16, 2010**. You may also telephone your response to Connie Zatek at 412-255-2600; Fax – 412-255-2288 or e-mail at Constance.zatek@city.pittsburgh.pa.us

☒

I would be honored to serve on the Commission's Executive Committee. I have an interest in the position of:

[Indicate 1st and 2nd choice]

☒ Chair	☐ Vice Chair
☐ Secretary	☐ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

_____ I do **NOT** wish to serve as an officer of the Commission at this time.

Date: 4/22/2010

Adelaide Smith
Commissioner

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: **2010-2011 ELECTION OF OFFICERS**

The annual election of officers will take place on June 7, 2010. The Nominating Committee must recommend a slate at the May 3rd Commission meeting. It may be more expedient to have Commissioners indicate whether or not they have an interest in serving on the Executive Committee. Once the responses have been collected, the Nominating Committee will meet to discuss potential candidates, call each candidate to verify acceptance of the nomination, and do whatever is necessary to finalize their recommendations for officers for this year.

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[Indicate 1st and 2nd choice]

_____ Chair	_____ Vice Chair
_____ Secretary	_____ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

XX I do **NOT** wish to serve as an officer of the Commission at this time.
(I have truly enjoyed serving in this capacity but I think it's time to give someone else the opportunity. But, let me know if no one volunteers)

Leah Williams Duncan
Commissioner

Date: April 8, 2010

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: 2010-2011 ELECTION OF OFFICERS

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[Indicate 1st and 2nd choice]

_____ Chair	_____ Vice Chair
_____ Secretary	_____ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

 X I do **NOT** wish to serve as an officer of the Commission at this time.

Commissioner

Date: _____

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: 2010-2011 ELECTION OF OFFICERS

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[Indicate 1st and 2nd choice]

_____ Chair	_____ Vice Chair
_____ Secretary	_____ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

 X I do **NOT** wish to serve as an officer of the Commission at this time.

Mary K. McDonald
Commissioner

Date: April 21, 2010

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: 2010-2011 ELECTION OF OFFICERS

The annual election of officers will take place on June 7, 2010. The Nominating Committee must recommend a slate at the May 3rd Commission meeting. It may be more expedient to have Commissioners indicate whether or not they have an interest in serving on the Executive Committee. Once the responses have been collected, the Nominating Committee will meet to discuss potential candidates, call each candidate to verify acceptance of the nomination, and do whatever is necessary to finalize their recommendations for officers for this year.

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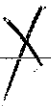
_____ I would be honored to serve on the Commission's Executive Committee. I have an interest in the position of:

[Indicate 1st and 2nd choice]

_____ Chair	_____ Vice Chair
_____ Secretary	_____ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

I believe as Chair Emeritus I am a member of the Executive Committee. My term expired this month and my status to commit to any office at this time is unknown.

 _____ I do **NOT** wish to serve as an officer of the Commission at this time.

Elizabeth C. Fetting

Date: 4-21-2010

MEMORANDUM

TO: Members of the Commission

FROM: Nominating Committee Members

DATE: April 6, 2010

SUBJECT: **2010-2011 ELECTION OF OFFICERS**

The annual election of officers will take place on June 7, 2010. The Nominating Committee must recommend a slate at the May 3rd Commission meeting. It may be more expedient to have Commissioners indicate whether or not they have an interest in serving on the Executive Committee. Once the responses have been collected, the Nominating Committee will meet to discuss potential candidates, call each candidate to verify acceptance of the nomination, and do whatever is necessary to finalize their recommendations for officers for this year.

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_____ I would be honored to serve on the Commission's Executive Committee. I have an interest in the position of:

[Indicate 1st and 2nd choice]

_____ Chair	_____ Vice Chair
_____ Secretary	_____ Treasurer

Background information that may be helpful for the Nominating Committee to consider:

XXXXX

I do **NOT** wish to serve as an officer of the Commission at this time.

Anne McCafferty April 6, 2010

Zatek, Connie

From: Zatek, Connie
Sent: Wednesday, April 21, 2010 4:17 PM
To: 'Winford Craig'; 'Lee Fogarty'; 'loftusep@carlow.edu'; 'Mary K. McDonald'; Pittinger, Beth; 'Amanda Rubio'; 'Adelaide Smith'; 'smithcol@verizon.net'; Zatek, Connie
Cc: 'lwilliamson@county.allegheny.pa.us'; 'Anne McCafferty'; 'Neil Parham'
Subject: RE: Nominating committee
Importance: High
Commissioners

I forwarded the attached survey to you, on behalf of the Nominating Committee, on April 6, and asked that you respond by April 16. The Nominating Committee must move forward in its selection in time for the May 3rd Commission meeting. **To date, I have only received two responses.**

Please take a moment to complete and return the survey by tomorrow morning. Thanks for your cooperation.

Connie

From: Zatek, Connie
Sent: Tuesday, April 06, 2010 10:16 AM
To: 'Winford Craig'; 'Lee Fogarty'; 'loftusep@carlow.edu'; 'Mary K. McDonald'; Pittinger, Beth; 'Amanda Rubio'; 'Adelaide Smith'; 'smithcol@verizon.net'; 'Duncan, Leah'
Cc: 'lwilliamson@county.allegheny.pa.us'; 'Anne McCafferty'; 'Neil Parham'
Subject: Commission Election - June 7, 2010
Importance: High

Commissioners

Please take a moment to read and complete the attached survey to let us know whether or not you wish to be considered for nomination to the Commission's Executive Committee for the 2010-2011 term.

Thank you,

Connie Zatek
Secretary to Director